



JAGRAN SOCIAL  
WELFARE SOCIETY

# School Rule Book 2025-26



**Delhi Public School**  
Bhopal

*Laying the foundation of excellence*



**Delhi Public School**  
Bhopal

## OUR MOTTO

### SERVICE BEFORE SELF

*This means that we serve others willingly, graciously and selflessly. We should not expect anything in return for our service because there is greater pleasure in giving than in receiving. By serving others we serve God.*

"The goal of education is not to increase the amount of knowledge but to create the possibilities for a child to invent and discover, to create men who are capable of doing new things."

Jean Piaget



### PLEDGE

India is our country. All Indians are our brothers and sisters. We love our country and we are proud of its rich and varied heritage.

We shall always strive to be worthy of it. We shall respect our parents, teachers and all elders and treat everyone with courtesy.

To our country and our people, we pledge our devotion. In their well being and prosperity alone, lies our happiness.





## JAGRAN SOCIAL WELFARE SOCIETY

In a world where education holds the key to unlocking one's potential, Jagran Social Welfare Society (JSWS) stands as a beacon of hope and opportunity. Since its establishment in 1997, this visionary organization has been committed to transforming lives through the power of education.

At the heart of this noble endeavor is Shri Hari Mohan Gupta, a visionary leader whose unwavering commitment has paved the way for the society's success. Guided by his compassionate vision, the society has become a catalyst for change, leaving an indelible mark on the state of Madhya Pradesh, India and beyond. From its inception, Jagran Social Welfare Society has championed the belief that education is a fundamental right that should be accessible to all, transcending barriers of race, caste, or creed.

In pursuit of this vision, the society has established progressive schools, colleges, universities, and other educational institutions throughout India, creating a network of excellence that has benefited over 50,000 students since its inception.

**26** YEARS  
PIONEERS IN  
EDUCATION

**13** INSTITUTES  
ESTABLISHED  
IN INDIA

**50,000+** LIVES  
IMPACTED &  
EMPOWERED

# Our Institutions



**Delhi Public School**  
Bhopal



**Delhi Public School**  
Indore



**Delhi Public School**  
Kolar Road Bhopal



**Delhi Public School**  
Rau Indore



**Gurudev Shiksha Kendra**  
Bhopal



**Somvati Devi Shiksha Kendra**  
Indore



**Somvati Devi Shiksha Kendra**  
Kolar Road Bhopal



## THE DELHI PUBLIC SCHOOL SOCIETY

*"When people come together as a team, share a dream and focus on enriching their goal - a lot is accomplished..."*

The DPS Society with its motto Service before Self is a non-profit, non-proprietary, private, educational organization and was registered under the Society's Act in 1948. The very first school of the DPS Society was launched in 1949 at Mathura Road. DPS Mathura Road was the flagship school to change the dynamics of education in the capital city of India.

The founding fathers and their immediate successors are no more, but the legacy continues to be the source of strength to the educational movement of the DPS Society. This journey has involved a vast canvas of highly innovative and motivated individuals from across institutes of excellence, the core schools and the affiliated schools, educationists who have been in "Synergy".

### **Vision**

The vision of the DPSS is to foster a world where every learner has the opportunity to excel and succeed. With a network spanning around 250 schools, it strives to provide a transformative educational experience that empowers students to reach their full potential. Grounded in its commitment to academic excellence, innovation, and inclusivity, the DPSS aims to nurture a diverse community of lifelong learners who are equipped with knowledge, skills, and values to positively impact the community and shape the future.

### **Mission**

The mission of DPSS is to empower every student to achieve academic excellence and personal growth within a supportive and inclusive learning environment. Through innovative teaching methods and individualized instruction, the focus is to inspire a lifelong love for learning. The main goal of DPSS is to equip students with critical thinking skills and strong ethical values essential to thrive in an ever-changing world. It fosters a culture of collaboration, respect and social responsibility, aiming to cultivate compassionate leaders who positively impact society and contribute to a brighter future for all.

The DPS Society has always sought quality education and excellence in its educational endeavours and has emphasized the practice of holistic learning for students and shared with teachers, the need for life-long learning as a measure to balance a fulfilling profession together with a contented, highly inspirational personal life. In its classrooms and playfields, the desire and direction of the Delhi Public Schools is to make responsible, compassionate and patriotic individuals who will practice the highest of values and contribute the utmost to the well-being and progress of society.



## ABOUT DELHI PUBLIC SCHOOL BHOPAL-ESTABLISHED IN YEAR 2000

A tiny seed of a dream was sown by the visionary Shri Hari Mohan Gupta Ji, a man who thought ahead of his times, a man who believed in equality in terms of education and social well being, a man who could foresee the culture of public schools gaining sway in the educational scenario of Madhya Pradesh.

The seed gained the ground and was well tended. It was a propitious beginning. A dream was soon to be transformed into reality and at the dawn of 3rd July 2000, the City of Lakes woke up to an accomplished dream- Delhi Public School Bhopal, which was very soon crowned as the Dream School of Madhya Pradesh. The reigns of the dream changed hands and slowly DPS became a dream school of every child

DPS, Bhopal, which has consolidated its position as a popular seat of learning in central India, is treading ahead, backed by the principle of efficient and effective learning, immersing the learner in the concept of self-development and enabling him to have a rock solid value system. In a world buzzing with cut throat competition and where winning is determinant to success, DPS, Bhopal, is the right place to equip the students to embrace every challenge, avail every opportunity and accomplish dreams through systematized and well planned, all encompassing education.

The motto of Delhi Public School Bhopal is 'Laying the Foundation of Excellence' and we are seriously striving to lay a firm foundation of knowledge and wisdom. Here we sincerely endeavour to produce all rounders who are thorough professionals and human beings embedded with core values and virtues. Though academic excellence is certainly our major thrust, nonetheless the school is also devoted to prepare the students for life, groom them to face the rough tides of the brazen world and motivate them to be socially relevant.

Our Dipsites are properly adjusted with the rhythm of life. Achievements and accolades of the bygone years are engraved in our hearts in golden letters. This bears testimony to the fact that we are treading in the right direction and eventually outshone our counter parts to become the best in the State.



# PRINCIPAL'S MESSAGE



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"Every great dream begins with a dreamer. Always remember, you have within you the strength, the patience and the passion to reach for the stars to change the world."

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**A**s we embark on the academic session 2025-26, a landmark year commemorating the silver jubilee of Delhi Public School Bhopal, we reaffirm our steadfast dedication to our guiding ethos—'Laying the Foundation of Excellence.' This enduring principle has shaped our academic landscape and empowered generations to transcend mediocrity and embrace brilliance.

Education, at its core, is the bedrock of transformation. We champion the perpetual cycle of learning, unlearning and relearning, fostering minds that question, innovate and adapt. True wisdom flourishes in those who remain lifelong learners, continuously refining their intellect. The comprehensive development of every student is nurtured through a harmonious blend of sports and co-curricular pursuits, cultivating intellectual acuity, emotional intelligence, social adaptability and physical vitality. These endeavours sharpen critical reasoning, foster collaborative synergy, hone leadership acumen and fortify resilience, seamlessly complementing academic pursuits. Sports inculcate

discipline, tenacity and tactical discernment, while artistic and cultural engagements refine ingenuity and eloquence. Through diverse experiential learning, students emerge as multifaceted individuals, equipped with indispensable skills for future excellence.

At DPS Bhopal, we cultivate an inclusive and dynamic academic ecosystem where diversity is celebrated, barriers to learning are dismantled and every student is equipped to realize their fullest potential.

As we celebrate this milestone, let us collectively honour our legacy, kindle new aspirations and shape a future defined by excellence, integrity and global responsibility. We are the architects of our destiny, sculptors of dreams woven in the fabric of time. The stars do not dictate our path, nor do the winds decree our fate—we are bound only by the limits we dare not defy. With courage as our compass and will as our wings, we rise beyond the echoes of doubt. Every choice is a brushstroke on the canvas of our becoming, every step a verse in the poetry of our journey. Let us dream boldly, strive relentlessly and embrace the boundless truth—we can be, what we choose to be.

*Best Wishes!*

VINITA MALIK  
Principal, DPS Bhopal



# *The Master Stroke*



## EducationWorld

INDIA SCHOOL RANKINGS 2024-25

under the Category  
**Co-ed Day Schools**

#1

IN  
BHOPAL

#2

IN MADHYA  
PRADESH



**Delhi Public School**  
**Bhopal**

**DECLARATION FORM**

(Please write in **Block** Letters)

**TEACHER'S COPY**

(To be submitted to the Class Teacher in a week after receiving Rule Book)

Student's  
Photograph

Father's  
Photograph

Mother's  
Photograph

Name of the Student \_\_\_\_\_

Grade \_\_\_\_\_ Section \_\_\_\_\_ Scholar No. \_\_\_\_\_ House \_\_\_\_\_

Date of Birth \_\_\_\_\_ Blood Group \_\_\_\_\_ Aadhar No. \_\_\_\_\_

Father's Name \_\_\_\_\_ Occupation \_\_\_\_\_

Office Address \_\_\_\_\_

Aadhar No. \_\_\_\_\_ E-mail: \_\_\_\_\_

Tel.No. \_\_\_\_\_ Mobile \_\_\_\_\_

Mother's Name \_\_\_\_\_ E-mail: \_\_\_\_\_

Occupation \_\_\_\_\_ Residential Address \_\_\_\_\_

Aadhar No. \_\_\_\_\_ Mobile \_\_\_\_\_

Bus No./Private Vehicle No. \_\_\_\_\_ Bus Stop \_\_\_\_\_

SSSMID No. \_\_\_\_\_ Family SSSMID No. \_\_\_\_\_

Student's Bank A/c. No. \_\_\_\_\_ Name of Bank \_\_\_\_\_

IFSC Code \_\_\_\_\_

**UNDERTAKING**

- ☐ I have read and understood the Information/ All rules/Code of Conduct/ Promotion Policy/ Fee Rules & Payment Schedule / Discipline norms of the school as given in the School Rule Book.
- ☐ I unconditionally undertake to abide by all the rules & regulations and policies of the school.

Name of Father

Name of Mother

Signature of Father

Signature of Mother







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# SCHOOL ANTHEM

|   |  |
|---|--|
| Let the flag of DPS<br>Fly high above the rest<br>We the Dipsites (2)<br>Pledge to strive for success<br>Bringing glory to DPS<br>Surging ahead of all the rest<br>We the Dipsites (2)<br>Pledge to be the best<br>We will march ahead<br>With the light shining<br>Guiding us to our destiny<br>We will look for a silver lining<br>Behind every dark cloud we see.<br>Let the flag of DPS.....<br>Imbibing values in our life<br>In the ocean of wisdom<br>We will delve<br>Upward and forward we will strive<br>Placing service before self<br>Let the flag of DPS.....<br>To our Alma mater, we proclaim<br>To offer ourselves to thee<br>We vow to reach heights of fame<br>Walking together honestly.<br>Let the flag of DPS .....<br>DPS is the best | स्वयं से पहले सेवा नारा,<br>ये है डी.पी.एस. हमारा<br>हम हैं डी.पी.एस. के बच्चे,<br>तन से कर्मठ मन के सच्चे<br>परम्परा विश्वास हमारा,<br>मूल्य और संस्कार सहारा<br>खेल ज्ञान विज्ञान का संगम,<br>मूलमंत्र हम सबका परिश्रम<br>उत्कृष्टता है ध्येय हमारा,<br>जीत विजय की बहती धारा<br>देश का उन्नत भाल हैं हम,<br>भारत जननी लाल हैं हम<br>असूत तमस से करें किनारा,<br>रहते बनकर आँख का तारा<br>स्वप्नों को रचती आँखें,<br>आकाश को छूती पाँखें,<br>साहस धैर्य कभी ना हारा,<br>आज भी है और कल भी हमारा, |
|---|--|

## INFORMATION FOR PARENTS 2025 - 26

### School Timings

#### SUMMER TIMINGS

##### TWITTER ZONE

Arrival : 08:30 am  
Dispersal : 01:00 pm  
Departure : 01:15 pm

#### WINTER TIMINGS

Arrival : 09:00 am  
Dispersal : 01:15 pm  
Departure : 01:30 pm

##### FOR GRADE III

Arrival : 08:30 am  
Dispersal : 01:35 pm  
Departure : 01:45 pm

Arrival : 09:00 am  
Dispersal : 02:05 pm  
Departure : 02:15 pm

##### FOR GRADES IV to X

Arrival : 07:20 am  
Dispersal : 01:35 pm  
Departure : 01:45 pm

Arrival : 08:00 am  
Dispersal : 02:05 pm  
Departure : 02:15 pm

##### FOR GRADES XI and XII

Arrival : 07:20 am  
Dispersal : 01:00 pm  
Departure : 01:15 pm

Arrival : 08:00 am  
Dispersal : 01:15 pm  
Departure : 01:30 pm

Note : School timings are subject to change as per requirement / Govt. order.



## INFORMATION FOR PARENTS 2025-26

- 1) Parents may meet the Principal / Vice Principal / Headmistress only by seeking prior appointment via mail - [admin@dpsbhopal.org](mailto:admin@dpsbhopal.org) or SchoolPad.
- 2) Parents may visit the Parent Facilitation Centre from Monday to Saturday between 9.30 a.m. to 2.00 p.m.
- 3) Parents are requested NOT to go directly to the classes to meet the teachers.
- 4) No child is allowed to go back home during school hours unless there is an emergency. In such cases Principal/Vice Principal/Headmistress may be contacted for permission. Only bonafide parents or authorised guardians will be permitted to take their ward with them. It is mandatory for them to carry the parent I-card provided to them by school. The permission will then be granted through "GATE-PASS" available at the reception. Travel plans to be made only during holidays as per the school planner and timings. No permission for early departure will be granted.
- 5) Co-operation of parents is solicited at all times to further strengthen the measures being taken time to time by the school for providing a safe and secure environment to all the stake holders.

### LINKS TO CONNECT



■ For Admin    [admin@dpsbhopal.org](mailto:admin@dpsbhopal.org)    0755-6611400/401  
 ■ For Fee        [admin@dpsbhopal.org](mailto:admin@dpsbhopal.org)    0755-6611400/401  
 ■ For Admission [admission@dpsbhopal.org](mailto:admission@dpsbhopal.org)    0755-6611403  
 ■ For School ERP [admin@dpsbhopal.org](mailto:admin@dpsbhopal.org)    0755-6611400/401



Web : [www.dpsbhopal.org](http://www.dpsbhopal.org)  
 Email : [admin@dpsbhopal.org](mailto:admin@dpsbhopal.org)  
 f : <https://www.facebook.com/DPSBPL/>  
 School Pad: <http://dpsbhopal1.schoolpad.in/>



QR Code for SchoolPad App



Web : [www.dpskidszonebpl.org](http://www.dpskidszonebpl.org)  
 Email : [admin@dpsbhopal.org](mailto:admin@dpsbhopal.org)  
 f : <https://www.facebook.com/DPSKidsZone/>  
 School Pad: <http://dpskidszonebpl.schoolpad.in/>



QR Code for SchoolPad App



Delhi Public School, Near Neelbad Crossing, Bhadbhada Road, Bhopal (M.P.)  
 CALL : 6611400, 6611401, 402

ADDRESS E-mail : [admin@dpsbhopal.org](mailto:admin@dpsbhopal.org), W: [www.dpsbhopal.org](http://www.dpsbhopal.org)

## IMPORTANT LINKS

### QR code for various forms of Transport :

- ◆ Application For Withdrawal of Transport Facility.



- ◆ Request for the change of Bus on account of change of residence.



- ◆ Parent's Complaint Card for - The School Bus (Proforma)





## SCHOOL UNIFORM - GRADES PRE NURSERY TO PREP

### SUMMER UNIFORM:

#### PRE NURSERY / EY1

- GIRLS** Yellow T-shirt and blue denim skirt with suspender, Black shoes with dark grey socks with yellow border and a white hair band.
- BOYS** Yellow T-shirt and blue denim shorts with suspender, Black shoes with dark grey socks with yellow border.

#### NURSERY / EY2

- GIRLS** Red T-shirt and blue denim skirt with suspender, Black shoes with dark grey socks with red border and a white hair band.
- BOYS** Red T-shirt and blue denim shorts with suspender, Black shoes with dark grey socks with red border.

#### PREP / EY3

- GIRLS** Blue T-shirt and blue denim capri, Black shoes with dark grey socks with blue border and a white hair band.
- BOYS** Blue T-shirt and blue denim capri, Black shoes with dark grey socks with blue border.

### WINTER UNIFORM:

#### PRE NURSERY / EY 1

- GIRLS** Yellow full sleeves T-shirt, dark blue and yellow jacket with hood and matching track pants, Black shoes, woollen dark grey socks with yellow border and a white hair band.
- BOYS** Yellow full sleeves T-shirt dark blue and yellow jacket with hood and matching track pants, Black shoes, woollen dark grey socks with yellow border.

#### NURSERY / EY 2

- GIRLS** Red full sleeves T-shirt, dark blue and red jacket with hood and matching track pants, Black shoes, woollen dark grey socks with red border and a white hair band.
- BOYS** Red full sleeves T-shirt dark blue and red jacket with hood and matching track pants. Black shoes, woollen dark grey socks with red border.

#### PREP / EY 3

- GIRLS** Blue full sleeves T-shirt, blue and dark blue jacket with hood and matching track pants, Black shoes, woollen dark grey socks with blue border and a white hair band.
- BOYS** Blue full sleeves T-shirt blue and dark blue jacket with hood and matching track pants, Black shoes, woollen dark grey socks with blue border.

The details of uniform are for your reference. It is not Mandatory for the parent to purchase the uniform from any specific vendor. May check the sample displayed at PFC for your convenience and procure accordingly.

## SCHOOL UNIFORM - GRADES I TO XII

**NOTE :** The parents are free to purchase the school uniform from the Vendor(s) of their choice. But it is mandatory to buy uniform as per the specifications of the school. Do check the school website for the specifications of the uniform or images displayed at the school Parent Facilitation Centre before purchasing the uniform for your ward from any vendor of your choice.

The following details to be noted and accordingly the uniform to be procured :-

Students must wear their school uniform (as per the guidelines given on page 6 & 7 of the Rule Book) with pride and ensure that they look neat, smart and presentable at all times.

1. There will be strict monitoring against purchase of oversized / undersized uniform.
2. ID Card is an integral part of the school uniform and must be worn compulsorily on a routine basis. Prescribed school bag is compulsory.
3. Students are expected to follow the hair cut / hair style norms. Colouring and bleaching is strictly prohibited.
4. No ear rings are allowed for boys under any circumstance.
5. Sikh boys to wear green patkas or turban with Summer and Winter Uniform and white turban with sports Uniform. No other colour is allowed.
6. Non - sikh boys should get their hair cut at regular intervals and ensure that it remains combed and oiled.
7. Girls with long hair must plait their hair neatly. Green hair band / ribbons (with white uniform) white hair band / ribbons (with sports uniform) is a part of uniform and must be worn.
8. Girls should wear white bloomers with white uniform compulsorily and grey long stockings (if required) during winter season. No other colour is allowed.
9. Low waist skirts for girls and low waist trousers for boys are strictly prohibited.
10. It is mandatory for a student to be in school / house uniform along with I-card for School picnics, excursions, extra classes and Open Houses conducted by school and for any other school visits / functions where the students are representing the school.
11. Beyond the school hours the student is not allowed to roam around anywhere wearing the school uniform. (Unless representing the school).



## SCHOOL UNIFORM - GRADES I TO XII

### SUMMER UNIFORM : GRADE I ONWARDS

**BOYS :** White shirt with half sleeves and shoulder house strips to be worn always with white vest under it. White vest should always be worn under the shirt. White half pants for grades upto V. (Green Turban for Sikh boys) Black leather shoes, medium or broad toes, Bottle green belt with white stripes, White socks with 2 bottle green stripes to be worn. Boys of grade VI and higher grades will wear full pants.

**GIRLS :** White Tunic for grades upto V & divided skirt for grade VI onwards, White socks with 2 bottle green stripes, completely black leather shoes, green ribbons, bottle green belt with white stripes and white cycling shorts to be worn compulsorily by the girls under the tunic or skirt. White shirt with half sleeves and shoulder house strips to be worn with the skirt.

It is compulsory for all the girls to have two plaits/two pony tails with green ribbons in case of long hair. Only green hair clips would be allowed.

**NOTE :** The students awarded with blue tie can wear the tie with summer uniform also. Sports uniform to be worn on every Tuesday and Friday along with white sports shoes. The girls to wear white ribbons and white hair clips with sports uniform.

### WINTER UNIFORM : GRADES I TO V

**BOYS AND GIRLS :** Bottle green Jacket with school monogram for grades I and II and Bottle green Blazer (Single Breast) with School monogram for grades III to V is compulsory. Grey worsted pants, green turban for Sikh boys. Girls to make two plaits/pony tails with green ribbons in case of long hair. Green hair clips, black leather shoes medium or broad toe. White full sleeves shirt (with proper collars) shoulder house strips and DPS imprinted buttons, grey acrowool socks. Bottle green tie with school monogram and diagonal golden stripes. Bottle green belt with white stripe at the centre, completely white sports shoes (PT/Games period only), bottle green V-neck sleeveless sweater with school monogram.

### GRADES VI TO XII

**BOYS :** Bottle green blazer (Single Breast) with school monogram, grey worsted pants, green turban for Sikh boys, black leather shoes (with laces) medium or broad toe, white full sleeves shirt (with proper collars), shoulder house strips and DPS imprinted buttons, grey acrowool socks, bottle green tie with school

monogram and golden diagonal stripes. Bottle green belt with white stripe at the centre. White sports shoes (for PT/games period only) bottle green V-neck sleeveless sweater with school monogram.

**GIRLS :** Bottle green Blazer (Single Breast) with school monogram is compulsory. White full sleeves shirt with shoulder house strips and DPS imprinted buttons, grey worsted divided skirt, black leather shoes with laces, grey acrowool stockings (knee length), bottle green belt with white stripe, bottle green tie with school monogram and diagonal golden stripes, two plaits/two pony tails with green ribbons in case of long hair, white school shoes (PT/Games Period only). Bottle green V-neck sleeveless sweater with school monogram.

## WINTER UNIFORM GRADES-I to XII



## SUMMER UNIFORM GRADES-I to XII



Note: It is not mandatory for the Parents to buy the Uniform from a particular Vendor. They can purchase Uniforms from any Vendor of their choice.  
The School Does not sell Uniform or Books and does not recognise any seller or store.

## SCHOOL RULES

Parents to undertake that they will be abiding by the existing rules and regulations of the school and will continue doing so in future as well, even if the rules and regulations regarding admission / withdrawal / fee structure / fee deposition / suspension / termination / school discipline / TC will be revised by the management in future.

It is mandatory on the part of the parent to fill and sign the declaration form and undertaking given in the Rule Book.

Definition of Parent: The term Parent shall mean and include

- ◆ Legally wedded couple.
- ◆ Association like Live-in Relationship.
- ◆ Single Parent either male or female due to divorce or separation order passed by the Court.
- ◆ Grandparents in case of death of natural/ biological parents.
- ◆ Any other person authorized by the Court to hold the custody of the ward as per Court Order.
- ◆ Adopters who adopt the ward either through the social ceremony or through court.

Teacher, administrator, other employee, or student is not allowed to sexually harass a student or employee of the school on the campus or outside the campus at any time and in any way whatsoever. Any sexual harassment committed by a person temporarily visiting the school is also forbidden and punishable as per law. Teacher, administrator, other employee, or adult person temporarily visiting the school should not sexually harass a student, regardless of whether he or she is encouraged to do so or not. In the same spirit, any harassment based on race, color, caste, origin, nationality, religion, age, sex, sexual preferences, physical or mental disabilities, a health condition related to cancer, the family situation, or veteran status is strictly forbidden and punishable as per relevant Laws.

## SCHOOL FEE RULES

### ADMISSION FEE RULES :-

Parents must read rules and regulations very carefully related to Admission process and Fee Structure laid down in the School Brochure / School Website as well as Fee Structure given at the time of registration.

- ◆ Parents are expected to mention the correct name and date of birth of their ward at the time of Registration and Enrollment as per the TC issued by the previous school. In case of any variation, the date of birth mentioned on TC issued by the previous school will be deemed valid and final.
- ◆ It is mandatory to submit the TC issued by the previous school.
- ◆ Till the TC is pending for submission, the admission will be considered as Provisional Admission. If TC is not submitted within 15 days from the admission, the management will have the rights to cancel the admission. The admission fee in a such case will be forfeited.
- ◆ No request regarding the change in date of birth, name of Father/Mother will be entertained by the school once given by the parent in the Registration and Enrollment form and also once the child is registered with CBSE in Grade IX and XI.
- ◆ Admission fee is non-transferable and non-refundable.
- ◆ The school Management has given a special concession of Rs. 10,000/- in admission fee for sibling cases for admission taken in session 2025-26.
- ◆ Annual Charges, Examination Fee and Tuition Fee are payable for the entire session irrespective of date of admission.
- ◆ If Transport / Mess service is availed then the Transportation Service Charges and Mess Services Charges (optional) will be applicable from the Month / Quarter in which admission is taken.
- ◆ In case of a child who is migrating from another country, the Educational Equivalence Certificate from the Embassy will be required for admission.
- ◆ The school reserves the right to cancel the admission of the child or his / her expulsion from the school, if the information / documents submitted by the parent at the time of admission were found incorrect, incomplete or misleading.
- ◆ In case of new admission(s), if a parent has to withdraw the child from school under any circumstances, and the child has not attended the school for a single day, then on parental request and application for cancellation of admission, **only** the following fee will be refunded: Caution Money, Alumni Fund, Tuition Fee, Annual Charges, Examination fee and Transportation Service Charges if paid.



### **TUITION FEE/MESS FEE/ANNUAL CHARGES/EXAMINATION CHARGES/CAUTION MONEY RULES:-**

Parents are expected to read the rules and regulations very carefully related to the Fee Structure available on the school website.

- ◆ The Parents who wish to pay the Fee either by Cash or Cheque through any of the Branches of HDFC Bank, will have to download the Fee Challan from Schoolpad software and take Print outs in triplicate. After filling the desire information on the same should be submitted to bank for acknowledgment.
- ◆ There will be no Fee Booklet issued to the student for session 2025-26.
- ◆ The fee module will be activated through SchoolPad ERP software login using your login credentials to complete the payment gateway and all fee is to be deposited either by Cash/Cheque or payment gateway on or before the due date.
- ◆ Convenience Charges (If any) for Online Payment levied by the Service Provider will be borne by the Parent.
- ◆ **Fee will not be accepted via NEFT/RTGS/IMPS/UPI.**
- ◆ The Management reserves the right to amend policies, rules, regulations and the fee structure in every academic session to take care of the increase of staff salary, D. A. and other inflationary expenses and any objection in this regard from anybody will not be entertained.
- ◆ The parents are expected to make a careful note of various details regarding the payment of school fee and are expected to make satisfactory arrangement for the remittance of school fee within the due date and should not wait for any fee reminder from school as it is not obligatory on the part of the school to send reminders.
- ◆ The Cheque is to be drawn in favour of “DELHI PUBLIC SCHOOL BHOPAL” and should be complete in all respects i.e. Date, Amount (In Figures & Words), Name & Signature of Drawer.
- ◆ If there is a mistake, error, omission then it will be the parent's responsibility. Due to time constraint and the rush at the counter, it is not possible for the staff to check the details of cheque.
- ◆ Please mention the Scholar No, Name of the Student & Mobile No. of the Parent on the reverse of the Cheque.
- ◆ Parents are requested not to drop the cheques in the ATM counters of the Bank. Neither the bank nor the school will collect the cheques from ATM counters.
- ◆ Parents are requested to check from their bank that the cheque issued is cleared from their account. The school will only revert to the parent when the bank informs about the dishonoring of the cheque.

- ◆ If a cheque payment is not honoured on presentation for any reason, Rs. 500/- will be charged as cheque dishonour / handling charges. Subsequently the parents will have to deposit the fee including cheque dishonour / handling charges in cash only at the school fee counter and in future cheque payments will not be accepted by the school.
- ◆ The school reserves the right to file case under the Negotiable Instrument Act on account of dishonor of the cheque for whatever reason. The cost for the same which includes court fee, legal expenses, advocate fee and other charges, will be liable to pay by the parent.
- ◆ The Fee Payment Schedule for Session : 2025-26 is as follows :

| Quarter | Type of Fees   | Period             | Due Dates<br>(Without Delay Charges) |
|---------|--|--------------------|--------------------------------------|
| First   | Annual Charges, Examination Fee, Tuition Fee, Transport Fee. | April to June 2025 | 01/03/2025 to 10/03/2025             |
| Second  | Tuition Fee, Transport Fee.                                  | July to Sept. 2025 | 01/07/2025 to 10/07/2025             |
| Third   | Tuition Fee, Transport Fee.                                  | Oct. to Dec. 2025  | 01/09/2025 to 10/09/2025             |
| Fourth  | Tuition Fee, Transport Fee.                                  | Jan. to March 2026 | 01/12/2025 to 10/12/2025             |

- ◆ The Delay Payment Charges for depositing the Fee of QTR-I, II, III & IV are as follows:  
 From 01<sup>st</sup> to 10<sup>th</sup> of March/July/ Sep/ Dec. : Nil  
 From 11<sup>th</sup> to 20<sup>th</sup> of March/July/ Sep/ Dec. : Rs 1000/-  
 From 21<sup>st</sup> to 31<sup>st</sup> of March/ July /Sep / Dec. : Rs 2000/-  
 If the default continues beyond 31<sup>st</sup> March / July / September / December, the re-admission charges of Rs. 7500/- will be applicable subject to the approval of the Principal. In addition to this the delay payment charges will be applicable @Rs. 100/- per day, From 01<sup>st</sup> April / August / October / January.
- ◆ After expiry of due date, the fee will be accepted with Late Fee charges, only at the School Fee Counter.
- ◆ In case of refund, parents are requested to kindly deal directly at the Parent Facilitation Centre between 09:00 a.m. to 03:00 p.m. on any working day.
- ◆ Students are not allowed to visit the Parent Facilitation Centre, for any reason, during the school hours as it disturbs their studies and affects school discipline.
- ◆ Part payment of Tuition Fee, Annual Charges or Transport and Mess Service Charges (If applicable) is not acceptable / permissible.

**Note :**

- (1) Even after expiry of last date if the fee is not deposited then the name of the child will be struck off the rolls. It is not obligatory on part of the school to send a fee reminder. Re-admission will be granted as per Principal's discretion.
- (2) Mess is an optional service to be paid with quarter no monthly fee for mess is applicable.

### **TRANSPORT SERVICE CHARGES / MESS SERVICE CHARGES :-**

The school has also taken a Fleet of Buses on Lease from a service provider, besides school owned buses for the Students & Staff of DPS, Bhopal to pick them up from the designated stop to school & from school to the designated drop point during departure.

- 1) The school Transport Facility / Mess Service Charges is an optional service for students.
- 2) The student who joins the school in the month of March 2025, will have to pay Transport service charges for the month of March 2025 in addition to the yearly fee.
- 3) The Transport Service Charges and Mess Service Charges are payable on quarterly basis for 11 months. If a parent wishes to withdraw the Transport service, he/she should submit a written application or send a mail to the Principal. The transportation service charges will be payable for the month for which the facility is used.
- 4) The alteration of existing bus route(s) as per the convenience of an individual or a group will NOT be entertained.
- 5) In case of any change in residence, the child can be transferred to another bus depending upon the vacancy in the bus. Parents are expected not to compel Transport Department for any such adjustment in the new bus or alteration in the existing bus route(s).

### **WITHDRAWAL RULES :-**

In case of withdrawal from school the following rules will apply :-

1. **Mid Term Withdrawals :**
  - (a) If a child has to be withdrawn from school in Mid-term, the parents must give a written application well in advance to the Principal regarding the withdrawal. The parents will be required to pay the Tuition Fee & Transport Service Charge of full month in which the child is withdrawn. Part of the month will be treated as one month. The proportionate fee paid in advance for the period for which the child has not studied in the school will be refunded.
  - (b) The 'Annual Charges' and Examination fee will be refunded on the quarterly basis. The parent will be required to pay the Annual Charges and Examination fee upto the quarter in which child is being withdrawn. The balance proportionate Annual Charges and Examination fee deposited in advance will be refunded.
2. **Withdrawal from New Session:**
  - (a) If the child has to be withdrawn from the commencement of new session, parents must apply in writing on or before the first day of next academic session failing which the rules mentioned below as per mid-term withdrawal will be applicable.
  - (b) The Tuition and Transport Service Charge of the entire month to be paid for the month in which child is withdrawn. Part of a month will be treated as one month in such cases.
  - (c) The proportionate fee paid by the parent in advance for the period for which the child has not studied in the school will be refunded.
  - (d) The Annual Charges and Examination fee for the entire quarter in which the child studied in school, to be paid by the parent.

3. In case of new admission(s), if a parent has to withdraw the child from school due to unavoidable circumstances, or if the child doesn't attend the school for a single day, then on parental request and application for cancellation of admission, the following fee will be refunded: Caution Money, Tuition Fee, Annual Charges, Examination fee and Transportation Service Charges (if opted to avail the services and necessary charges already paid).
  4. TC will not be issued until all dues are settled.
  5. Refund of Caution Money:
    - (a) The caution money after adjusting any dues will be refunded after three months from the date of issue of Transfer Certificate.
    - (b) Parents are expected to claim the amount of caution money (paid by the parent at the time of admission) within three months from the date of issue of TC.
    - (c) The amount of caution money if not claimed in the stipulated time period, will be forfeited. Parent's right to claim the refund will then stand relinquished.
    - (d) The cheque towards refund of caution money will be drawn in the name of the parent who has signed the enrollment form.
- ♦ **Parents have the facility to pay the fee through GrayQuest company. For further assistance please contact school admin office.**

## DETAILS OF GRAYQUEST

We are pleased to inform you that we have partnered with GrayQuest, India's leading education financing company to enable parent to pay their education fees in convenient monthly payment and provide them with privileges and benefits for doing so.

This facility will allow the parents to pay the fees in as 12 small equated monthly installments as per their convenience.

### **Instant Eligibility and 5 Minute Online Sign-Up Process for Parents**

The parent has the facility to pay the fee through Gray-Quest, finance provider in instalment, for any further enquiry, kindly contact Mr. Sheikh Adil Contact no 9630210322 or Gray Quest Toll-free Contact No. 9324507084 and Email at [ggsupport@grayquest.com](mailto:ggsupport@grayquest.com), [sheikh.aadil@grayquest.com](mailto:sheikh.aadil@grayquest.com).

## SCHOOL TRANSPORT

### GUIDELINES FOR SCHOOL BUS USERS

1. All students using the school bus are expected to be at the bus stops at least five minutes before the arrival time of the bus. The bus will not wait for the Latecomers.
2. Under no circumstances students are allowed to go behind or under the buses parked in the school campus. Students are also not allowed to sit in parked buses during school hours.
3. The students should stay away from the main road until the bus arrives.
4. No student should come near the entry door of the bus unless it has halted completely.
5. All students must occupy allotted seats immediately after boarding the bus.
6. The front door of the bus is the only authorised entrance and exit.
7. The drivers are authorised to stop buses at the designated stop only, unless otherwise directed by the bus teacher under instructions from the Transport Officer.
8. The list of stops is prepared keeping in view the convenience and safety of all bus commuters and is subject to change, as and when there is a genuine need. Otherwise there will be no change in the existing bus route(s). If and when absolutely essential, the school management reserves the right for such changes after careful scrutiny and feasibility.
9. When the bus is in motion, students must not move around in the bus and no part of their body should be outside the bus.
10. Objects of any kind must not be discarded inside or thrown out of the bus.
11. Students will be held responsible for any damage to a bus caused by negligence or vandalism and necessary monetary penalty will be imposed and borne by the student(s).
12. Unruly behaviour like shrieking, shouting and use of foul language is strictly prohibited. Courteous behaviour is expected at all times.
13. The driver's attention must not be distracted for any reason. Under no circumstances students should touch the instrument panel of the bus.
14. The bus teacher, and student bus monitors are responsible for maintaining discipline in the bus. Any serious offence must be reported to the Principal.
15. If a student indulges in indisciplinary action despite repeated warnings from the bus incharge, he /she shall not be allowed to avail /continue the bus facility.
16. For availing/discontinuing the bus facility in the middle of the term, an advance application will have to be submitted to the Transport Officer.



17. Mid session change of Bus route will be permissible only if vacancy is available in a particular bus.
18. Students are allowed to use only their allotted bus and bus stop. There is no provision of temporary change in bus or bus stops.
19. Parents are not allowed to enter the bus under any circumstance.

### GUIDELINES FOR PRIVATE CONVEYANCE USERS:

Using the school transport (bus) is an optional service being provided to the parents.

- 1) The parents are free to send their ward by Private Conveyance, though it is not a safe mode of transport.
- 2) The guidelines for safety measures as issued by the Hon'ble Supreme Court are also applicable on Private vehicles like Vans / Cars etc. being operated by transport operators on hire to ferry school going children to & fro school.
- 3) Parents to ensure the safety and security of their ward by noting the following :
  - Drivers of private transport/vehicles should **NOT** change frequently and should wear proper Identity cards **OR** should always carry with them proper documents authorizing them to take away students. This is subject to random inspection followed by action as and when required.
  - Ensure that the Private vehicle operator follows the Supreme Court norms as they are not under the control of the school management.
  - **Ensure that the Private Pooled Vans / Cars are not overcrowded.**
  - Ensure against rash driving by the drivers ignoring all safety rules specially when they are late.
  - Instruct the driver not to stop the Vans / Cars enroute on demand of the children to purchase eatables.
  - Private vehicle drivers should be instructed not to drop / pick up your ward from across the road.
  - Children should not be stranded on the main road in case of a breakdown enroute as it is risky. Necessary communication to the parents should be done on the driver's part.
  - **Ensure that the driver should not allow the senior boys / girls to drive the van risking the life of all the children present in the van.**
  - **Ensure the timely arrival of the Van / Car to school to avoid any inconvenience to your ward.**
  - It has also been observed that some Private Cars / Vans drop the children much before the reporting time of the school. This may also lead to serious problems pertaining to the safety and security of children.

- They also need to be instructed not to leave the students outside the school gate once it is closed. This is essential for the safety of your ward.
- Parents may please note that once the late comers are taken back by the private van drivers, their responsibility will not lie with the school.
- These Vans / Cars run on worn out tyres leading to frequent tyre puncture & ineffective break system which can cause serious accident.
- The above stated problems have also been observed in case of Personal Cars being driven by personal drivers.
- It is advisable not to send young Boys / Girls all alone with the driver keeping in mind the increase in number of child abuse cases.
- Ensure that the Vans are not being operated on cheap Gas kits as fuel in order to avoid any mishap.

In view of the above facts, we solicit your co-operation in the interest of the children. So before hiring a Private Van for your ward, kindly note and ensure the above factors as preventive action can keep minor problems from turning into serious ones.

## CODE OF CONDUCT FOR STUDENTS

It is mandatory on the part of parent to fill and sign the declaration forms given in the Almanac & School Rule Book. Delhi Public School, Bhopal is an English medium school. Students are expected to speak in English only and must use courteous, polite and civilized language.

### GENERAL SCHOOL RULES :

1. Students who come to school by private conveyance should arrive at the school 10 min. before the reporting time. It is mandatory for them to wear private conveyance badge.
2. Students should be habitually clean and always neatly dressed. The school uniform should be worn on all working days, open House days and for all school functions. Students who are slovenly dressed or not in uniform will be sent home.
3. All boys (except Sikhs) must wear their hair short. Girls must tie their hair neatly with green ribbons.
4. Students who come to school escorted, should never leave before the escort arrives. In case of delay, they should report to the receptionist.
5. Students are not allowed to use the school telephone without the permission of the Receptionist. They will not be called to answer the phone calls during class hours.
6. The School does not permit the celebration of birthdays on the school campus. Parents are allowed to send only toffees for the class. No return gifts, cake & other snacks are allowed.
7. Even on birthdays, School uniform is compulsory from grade-VI.
8. Care must be taken to observe the 'Green Rules' in order to maintain clean, green surroundings. The school premises should not be littered with disposable tumblers, papers or polythene bags. Spitting in or near the school building is strictly prohibited.
9. School aims to make the campus free of polythenes. Parents / Students are requested to co-operate in this effort by making proper use of dustbins.
10. It is mandatory for the parents to carry the parent ID-Card issued by the school whenever they visit the school campus for any purpose.
11. On the Weekly Test / Periodic Test day, if your ward is sick and you need to take him/her back home after the test, please do so latest by 9:30 am and it is mandatory for either of the parent to personally come and pick up the sick child.
12. There is no provision of Half Day Leave in the school, so all the travel plans should be made according to the school timings and not otherwise. This ensures the safety and security of your ward when he / she is in school.
13. Students are responsible not only for their conduct in school but also outside. The school does not promote / support any kind of celebration by students outside the school. Any such celebration leading / resulting in any kind of untoward incident involving the student(s) will be the sole responsibility of the parent and the student.

14. Shouting / whistling is not allowed in or around the school building. Standing outside the class room in groups / running in the corridors is strictly prohibited.
15. For any kind of sports / literary competitions and competitive exams, photograph in school uniform will only be considered.
16. A complaint / suggestion box (Regarding bullying, grievances, working of school or any other issue) has been kept at the reception of DPS Bhopal, which will be regularly monitored by the school authorities. The feedback by students will be appropriately addressed and any good suggestions received from the student(s) will surely be considered and articulated in the working of school and will be announced in the assembly (As per CBSE Circular No. Acad.-17/2015).
17. The students will be rewarded in terms of certificate for being a well behaved, well dressed child and also for being a good orator i.e. the student who follows the spoken English norms of the school. The certificate will be awarded in both the Semesters separately.

## ATTENDANCE / ABSENCE GUIDELINES

DPS Bhopal, is affiliated to Central Board of Secondary Education, Delhi (CBSE) and its curriculum is as per CBSE norms. Thus it is mandatory on our part to follow the guidelines laid by CBSE as far as attendance is concerned. The school planner exhibits school holidays and vacation periods and all the major festivals / occasions which are relevant to the area in which the school is based, has been taken into account. So all your trips and travel plans should be made according to the school planner given in the Almanac.

1. Repeated absence without leave application or unexplained absence for more than ten consecutive days renders the student liable to disciplinary action.
2. All children are expected to attend school on the opening day after every vacation. Those absent because of sickness must present a medical certificate before they join the class.
3. It is compulsory for students to complete minimum **75%** attendance in the year to make them eligible for the final examination. In case attendance is short, students will not be eligible for any Academic Prize. Attendance is compulsory for all celebrations of National events.
4. A child rejoining school after suffering from an infectious or contagious disease should produce a fitness certificate from a doctor.
5. Parents should fill up the 'Record of Non-Attendance' for each day the student is absent from school, stating the reasons for the child's absence.
6. A child will be marked on Medical leave if he/she doesn't attend the school after the weekly test. Under such circumstances, the student will not be entitled for the Full Attendance Award.
7. It is compulsory for the parents to send an application addressing the Principal / VP/ HM along with the medical certificate, if the child remains absent due to medical reasons.

8. No student from the school affiliated to the CBSE Board, shall be eligible to take the examination unless he/she has completed 75% of attendance from the opening of grades 9th /10th/11th/ 12th up to 1st January (for Board Grades). Refer CBSE Exam Bye-Laws, Rule No. 13, 14 and CBSE Circular No. CBSE/CE/Coord/2024/Efile-163685 Dtd. 09.10.2024 for more details.
9. Intimation regarding absence from school should be communicated through School Pad.
10. 75% attendance is also compulsory for practicals for Board Grade (XII), to be eligible for the Board Examination. If one fails in theory, clearance by retest in the theory paper is required. But if one fails in the practical, clearance by retest is required in both theory & practicals (CBSE Exam Bye-Laws).
11. The project files (for Grade XI & XII) should be made according to the set standard and guidelines issued by the CBSE & should be submitted to the concerned teacher by October.

### **LATE ARRIVAL IN SCHOOL**

1. The School gate will close 5 minutes after the first bell rings as per the reporting time. No telephonic requests with regard to this will be entertained.
2. In case of regular late arrivals, the student will be sent back home after the school gate closes under the supervision of the parent or authorized nominee.
3. There is no provision of half day leave. Once the child is in school, he will not be permitted to go back before the scheduled departure time.
4. Three late arrivals in a month would lead to strict disciplinary action.

### **DISCIPLINE RULES**

Delhi Public School, Bhopal believes in discipline and in firmness. Slackness, disobedience and disregard of rules are not tolerated. The students have to follow Code of Conduct. Any violation of code of conduct will lead to disciplinary action.

Students are expected to conduct themselves with dignity and poise, be polite and courteous to their elders and kind and co-operative with their fellow students. Parent's co-operation with the school is crucial, in helping their child, to develop into a Worthy Citizen of Tomorrow. Students can be asked to leave the school on following grounds :

- (a) Disciplinary.
  - (b) Sustained negligence in studies and unsatisfactory progress in work.
  - (c) Repeated detention in a class.
1. All students should report to the school on time.
  2. The students should always carry and display their I-Card in the school bus and in school premises.
  3. Students must move from the Bus parking bay without any delay, towards the Assembly Ground / Class rooms in an orderly manner. Attendance in assembly is compulsory.



4. All the students should be present in their classrooms with their class teachers for attendance in the Home Room Period.
5. No student or group of students to leave the class without an outpass / clinic pass.
6. Movement of a class from one class room to other or for PE/Dance/Music/Art period should be in proper queue and in orderly manner. The LOG BOOK must be carried to the respective subject teachers by the class monitor. No student to stay back in the class without the permission of the subject Teacher/Class Teacher.
7. Students to use only specified washrooms/water coolers assigned to them. Wastage of time and improper conduct in the wash room is strictly prohibited.
8. Bringing mobile phones, CDs, Smart Watch (Android/Apple/Comera) DVDs, Pen Drive, Hard disk, Camera, Books/Magazines (except text books & library books), alcohol and its consumption or any other objectionable material/substance or any other electronic gadgets or any dangerous weapons like country made pistol, knife, gun, country made bomb, is strictly prohibited. If found it will be confiscated & necessary disciplinary action including expulsion will be initiated.
9. The school is not responsible for any event / party organized / hosted by the students out of the school campus.
10. All students are expected to take care of the school property and should not damage it. A monetary fine will be implemented against the student/class and strict disciplinary action will be taken against students who are found guilty of damaging property or are involved in thefts/stealing and other unethical practices.
11. Use of abusive language and misbehavior with classmates / seniors / juniors / teachers and staff will call for strict disciplinary action.
12. Availing the canteen facility during teaching periods as well as celebrations in the class or canteen or school premises is not allowed.
13. In case of absence from school, a leave application should be sent to the class teacher/CC. Attendance on all National festivals/important events is compulsory.
14. A student should not indulge in any kind of unfair means during the examination. Any one found guilty will be severely punished.
15. Students identified for enrichment/improvement classes should compulsorily attend the classes otherwise he/she may be asked to leave the school.
16. No student is allowed to drive a two wheeler/four wheeler to school.
17. Aggressive behaviour / use of physical violence like pushing, hitting, kicking, stone pelting, punching, slapping etc. is strictly prohibited.
18. Bunking classes or missing any teaching period without the permission of the teacher will lead to punishment. Planned mass bunking will lead to serious disciplinary action and complications.

19. Students are expected to give due respect and regard to all teachers. They should not argue unnecessarily, disregard or have aggressive behaviour towards teachers. Any such act will call for disciplinary action.
20. Lending or borrowing of money or other articles is not allowed.
21. The school does not permit bursting of crackers / throwing or smashing of colours and Ink or any other mischievous activity hurting the sentiments of an individual. Stern action which may include expulsion, will be taken against the offenders.
22. Students are advised to keep their class room/school building/campus as neat as possible and throw leftovers only into the dustbins.
23. Students should observe polite standards of behaviour wherever they go. They should always remember that a student is judged by his/her conduct. They should greet their teachers when they meet them. Bullying and use of foul language are punishable offences.
24. Since it is a Co-ed school, it is expected that students behave in a manner which brings a good name to the school community and do not indulge in any immoral or anti-social activity in or outside the school.
25. It is expected from senior students that the juniors be treated with love and affection while the juniors show all respect to their seniors. Bullying is strictly prohibited inside the school premises and no such act will go unnoticed or unpunished (As per CBSE Circular No. Acad.-17/2015).
26. The Anti-Bullying Committee of DPS, Bhopal comprising of the Principal, Vice-Principal, Headmistress, Coordinators, School Doctor, Counsellor, PTA Representative, School Management Representative, Legal Representative, Peer Educators will strictly monitor bullying in school premises and will perform following duties (As per CBSE Circular No. Acad.-17/2015):
  - Development of and review of School Bullying Prevention Plan.
  - Development and implementing bullying prevention programmes.
  - Developing training programmes of Staff, Student and Parents.
  - Creating awareness through various programmes.
  - Being vigilant and observing signs of bullying and responding quickly and sensitively.
27. Kindly be apprised of the cyber activity of your ward. Any kind of cyber bullying will lead to disciplinary action. (Circular Acad -17/2015)
28. The names of members of the Anti-Bullying Committee will be displayed in front of Vice-Principal's and Headmistress's office (As per CBSE Circular No. Acad.-17/2015).
29. All the students should know that there is a graded response system at DPS, Bhopal to address bullying in the school premises. The school's decision in bullying after a process of fair investigation is non-challengeable. The school management reserves the right to take stern action and implement severe penalties on student (s) found guilty of bullying, which

may include the following (As per CBSE Circular No. Acad.-17/2015):

- Oral / Written warning
  - Suspension from attending classes/ school for a specified period
  - With holding or cancelling the results
  - Expulsion / Rustication from school
30. Students found tampering with the school records e.g. marks allotted by teachers in tests/exams are liable to strict disciplinary action.
31. The compliance with the rules of discipline and good conduct is an essential condition for a student's continuance in the school. In case any student violates the school rules or indulges in any form of indiscipline, strict action like expulsion, suspension/rustication shall be taken. It must be noted that such violation by student (s) may also attract the various provisions of IPC irrespective of the age of the student (s).
32. It is a practice in all the Delhi Public Schools to reduce indiscipline by way of counselling the student, often with parental consultation and cooperation. A record of continuous indiscipline is maintained by issuing Intimation / Warning letters to the concerned student. In spite of the above, if indiscipline continues, the student is liable for suspension, expulsion etc.
33. It is to be noted that extreme discretion is exercised before issuing any such Intimation / Warning letter, and this is done only with the permission of the Principal. Such letters could be a disqualification for applying in Student Council and could also adversely affect the school leaving certificate.
34. No student shall indulge in any of the following practices in order to avoid expulsion / rustication
- Disfiguring or otherwise damaging any school property
  - Any form of gambling
  - Smoking, use of drugs, alcohol or any other intoxicant(s).
  - Rowdy & rude behavior including any kind of physical Abuse / Molestation / Intimidation.
  - Use of fire arms, lethal weapons or violence in any form.
  - Substance abuse.
  - Discrimination on the basis of Income, Caste, Religion , Region, Colour, Creed or practice of Untouchability.
  - Colouring or bleaching of hair, wearing makeup and expensive jewellery etc. is also not allowed.

**BREACH OR VIOLATION OF ANY ONE OF THE ABOVE WILL LEAD TO STRICT DISCIPLINARY ACTION.**

School reserves the right to expel any student who has been suspended on two occasions in one academic year and whose conduct is harmful to other students.

## DISCIPLINARY MEASURES

1. **COUNSELLING** : Any kind of emotional or behavioural problem, or problems related to career guidance may be discussed in an informal and conducive atmosphere.
2. **CONFERENCE** : The school will call a conference to inform parents of inappropriate behaviour, with suggestions for parental action and support.
3. **SUSPENSION** : Recommended by Disciplinary Committee, suspension is a short period of time in which the student is dismissed from school. Parents will be asked to meet the Principal before readmission.

## GUIDELINES FOR PARTICIPATION IN INTER SECTION/INTER HOUSE COMPETITIONS (III – XII)

A student can participate in Inter Section/ Inter House - Sports/ Literary/ Art/ Dance /Music Competitions as per the following norms.

| S NO | FIELD       | PARTICIPATION ALLOWED IN NO OF COMPETITIONS |
|------|-------------|---|
| 1    | LITERARY    | 2 Individual and 2 Group                    |
| 2    | SPORTS      | 2 (Individual / Group)                      |
| 3    | ART & CRAFT | 2 (Individual / Group)                      |
| 4    | DANCE/MUSIC | 2 (Individual / Group)                      |

**Note** : The above rules are not applicable for the competitions involving mass participation.

## GUIDELINES FOR PARTICIPATION IN ANNUAL FUNCTION (III – XII)

1. Participation in Annual Function in each session is not a mandate.
2. Selection of the students for the same will be the discretion of the teacher in-charge.
3. A student can perform in lead roles in Annual Function only twice during his / her stay in the school.

## CODE OF CONDUCT FOR PARENTS

Parents are the Co-Educators of the child, so it is essential for you as parents to mould the character of your ward and instill discipline by being a friend, philosopher and guide to your ward. The teachers will take adequate corrective measures to ensure the general discipline and his/her efforts will work only with positive approach and support from the parents.

1. You are requested to cooperate with the Principal and the staff for the effective functioning of the school and the wellbeing of your ward.
2. The parents are expected to make a careful note of various details regarding the payment of school fee and are expected to make satisfactory arrangement for the remittance of school fee within the due date and should not wait for any fee reminder from the school.

3. Any parent's individual or collective objection/involvement in a protest movement against the fee structure or any other issue/instigating others against the school which maligns or tarnishes the image of school will be considered as an indiscipline on the part of parent(s) guardian(s) and in such circumstances the school reserves the right to take legal action against such parent(s) / guardian(s). It may also lead to expulsion of the student (s) from the school.
4. In case parent (s) / guardian (s) reaches out to media against the school or found to be forming Anti School Social Media groups or making false allegations against the school will be considered an act of indiscipline on the part of the parent (s)/ guardian (s).
5. Parents and guardians must not visit their wards or teachers without prior permission of the Principal and are not allowed to go to the classroom directly.
6. Refrain from making derogatory remarks or comments about the school or staff in public or in the presence of your ward as by doing so, the child develops an unhealthy attitude towards the teachers and the school.
7. Parents are expected to be polite and courteous during their interaction with the teacher(s) on all occasions and any kind of misconduct / misbehaviour in any form with teachers will lead to action against the parent as per point no. 03.
8. The attendant / escort for your child at the bus stop should be fixed and identifiable by your child.
9. The driver has instructions to wait only for two minutes while dropping your child home. In case there is no one to pick the child, the child will be brought back to school.
10. Check the haircut, uniform and punctuality of your ward throughout.
11. It is always advisable to write to School about the problems of your ward or for seeking guidance. Your letters will be replied to after discussion with concerned teachers. In case of parents wanting discussion with more than one teacher, a meeting will be arranged with concerned teachers within 7 working days.
12. Check your ward's Almanac daily. Do sign the remarks if any and take necessary action.
13. Parents to ensure that their ward revises his / her lessons daily and also does the homework / assignments regularly. He / She carries books / exercise books according to the Time Table. No extra books are allowed. We do not want our children to be burdened by a heavy school bag.
14. Parents are requested to ensure their children carry their personal belongings themselves to school. No lunch boxes, books, notebooks, project works, Casio etc. will be taken by the guard for being handed over to the students. No calls relating to the same will be entertained at the reception.
15. No application will be entertained requiring the student to leave the school premises for any personal/social functions i.e. marriages, birthday, going out of station, pujas etc. Parents are requested to regulate their personal schedules accordingly.

16. Kindly monitor the regularity and attendance of your ward. Be in regular contact with the class teacher. The attendance of your ward can be checked daily on School Pad and in case of absence of your ward, an SMS alert will be sent to you.
17. Ensure that he/she is prepared for the Weekly Tests/Periodic Test. Also see his/her report Sheet and teacher's remarks in his class work/home work/ exercise books and Almanac.
18. Encourage your ward to take a balanced interest in studies, Co-extracurricular activities and sports.
19. It is mandatory for parents to fill and sign the indemnity form given at the back of declaration forms in the School Almanac and Rule Book, if they wish that the child should enjoy the swimming or any sports activity which may cause injury at DPS, Indore.
20. Plan further studies of your ward beyond the school in good time so that they may be eligible to compete for the entrance to number of institutions of higher education.
21. Children should not bring crackers, colours, transistors, perfume, mobile, camera etc. to the school. Bursting of crackers and playing with colours / ink is liable to lead to expulsion of a student from the school. Festivals will be organized by school authorities, and children will be allowed to enjoy such events in proper style.
22. Bullying is strictly prohibited inside the school premises and no such act will go unnoticed or unpunished (As per CBSE Circular No. Acad. - 17/2015). Kindly refer to the bullying rules under discipline rules of the School Rule Book.
23. The Anti-bullying Committee (As per CBSE Circular No. Acad.- 17/2015) of DPS, Bhopal comprising of Vice Principals, Headmistress, Class Coordinators, School Doctor, Counsellor, PTA Representative, School Management Representative, Legal Representative, Peer Educators will strictly monitor bullying in the school premises.
24. The school curriculum for Teachers Training Course at DPS, Indore includes the topics on sensitization and prevention of bullying in school.
25. Your ward should be instructed to be careful about his / her belongings. There should be a name tag on blazers and sweaters. Expensive articles like Ipod, MP3 player, Mobile, calculators and I phones should not be brought to school. They are also not allowed to wear jewellery in school. In case of violation of this rule the article will be' confiscated & will not be returned. The school bears no responsibility for articles lost in school.
26. If your ward is absent from school, he/she must make up all the work missed by him. Leave application must be sent to the class teacher without delay. (Refer to the leave rules).
27. During their visit to the school for any purpose it is mandatory for the parents to make all relevant and important entries in the visitors's register at the main gate.
28. Parents are requested to compulsorily wear the visitor's-card in the school premises which will be issued to them from the main gate on their visit to the campus.
29. The visitor's I-cord has to be returned at the main gate while exiting.



30. Parent's of students who do not avail the school's transport should present themselves at the school gate 10 minutes before the start / dispersal of the school to drop / collect their wards.
31. A word of caution to the parents: Please do not leave your ward outside the school gate once it is closed. The responsibility of any child who is left outside shall lie with the parent.
32. Parents are requested not to take their ward(s) from the bus parking area. This is essential for the security of the students. Parents are requested to observe the following rules if due to certain exigencies they have to pick up their ward from the school before / during the scheduled departure.
  - (a) A written request addressed to the Principal, must be submitted by the parent at the reception.
  - (b) The parent's copy of identity card must be produced at the reception.
  - (c) A permission slip / out pass must be obtained from the reception and to be handed over at the school gate before leaving the campus.
  - (d) The School Leaving Register at the main gate must be signed by the parent.
33. Students using the school bus will have to travel by the same bus route number. No request through the almanac or through a letter will be entertained for permission to allow your ward(s) to take another bus route or to go on his / her own. In case of an emergency the parents must personally come to pick up their ward from the school reception. Please refer to the almanac for the school bus rules.
34. Parents are not allowed to enter the bus under any circumstances.
35. Parents to note that the school does not promote / support any kind of celebration by the students outside the school. So any such celebration leading/resulting in kind of untoward incident involving the student(s) will be the sole responsibility of the parent and their ward.
36. In case of change of address or telephone number the school must be informed immediately through a letter addressed to the Principal/Vice Principal/Headmistress.
37. Parents should not give any last minute instructions to the school regarding transport changes, that the child should not board the bus and parents will come to pick up or board another route as the parents is at another location etc.
38. Another matter of grave concern for us and for you too, is use of bad (abusive, foul) language by the children in the school. The child's environment is home and then school. Between these two where is he / she picking this up from.

All you, esteemed parents provide the best to your children without an exception. At the same time we at school are most zealous about the way we speak to the child. How do we handle this menace? There are no clear solutions in sight. Parents and school have to work on this together by being watchful, correcting and even being firm when we notice this. Please do cooperate!

## MEDICAL ADVICE TO PARENTS / GUARDIANS

1. It is important to provide accurate and upto date medical record of your child specially if the child is suffering from Asthma, Epilepsy, Febrile Convulsions, ADHD Autism Rheumatic, Diabetes Mellitus, heart problem or any other chronic problems. The details of the illness must be filled up in the Almanac with the treatment being taken or has been taken. The child should be under continuous medical supervision of a specialist doctor. Any change in the treatment is to be informed to the class teacher and the school Doctor.
2. Medical Card (given in the Almanac) & School Rule Book should be filled with the details of medical history, immunization record, allergy to any drug, and the blood group. The card should be submitted compulsorily to the Class Teacher / School Doctor by students of class-I.
3. Grade-II onwards, only the new admissions will have to submit their health card /immunization record to the Class Teacher / School Doctor. In case of old students, they must inform the class teacher and the school Doctor if any new chronic illness is diagnosed.
4. Ensure that your ward takes breakfast before coming to school. Ensure that sufficient and nutritious food is provided in tiffin.
5. Consult an ophthalmologist (eye specialist) for defective vision cases.
6. Parents are expected to accompany their ward if they wish to take him / her back after WT / PT Exam due to illness. It is not mandatory on the part of the school to give the call for the same.
7. ABSENCE:- Students who have been sick, should bring a medical certificate along with fitness certificate from a qualified doctor on rejoining the school and should inform the Class Teacher / School Doctor.
8. A student returning to the school after suffering from an infectious or contagious disease, should produce a fitness certificate from a doctor.
9. Students suffering from any one of the following diseases must observe the prescribed period of quarantine before returning to class.
 

|                  |   |                                      |
|------------------|---|--------------------------------------|
| ■ Chicken Pox    | - | Till complete falling of scabs       |
| ■ Cholera        | - | Till the child is completely well    |
| ■ Measles        | - | Two weeks after the rashes disappear |
| ■ Mumps          | - | Until the swelling has gone          |
| ■ Whooping cough | - | Six weeks                            |
| ■ Jaundice       | - | Six weeks                            |
| ■ COVID-19       | - | As per protocol                      |
10. In case of an appointment with doctor, or if the child has serious illness, kindly DO NOT send the child to school.
11. Strictly follow immunization schedule as advised by the Doctor.
12. Students who require medical attention during school hours may be sent to the School Healthcare Centre by the teacher concerned after entering the nature of complain and signing the 'School Healthcare Centre Record' section of the Almanac.
13. In case of serious illness or emergency, after administering the initial first aid, the parents will be promptly informed and requested to come to school to take their ward home (if required).

## SCHOOL FACILITIES

### CHILD HEALTHCARE CENTRE :

The Child Healthcare Centre has a large, airy room with comfortable beds and accessories. The Healthcare Centre is completely equipped with First Aid medicines as well as other arrangements to give comfort to a sick child. The room is brightly lit with attractive posters and has toys for small children. The Healthcare Centre has a full time Doctor and Nurse. A periodic medical check up is done and record is maintained. In case the Doctor finds that a child needs special Medical attention related to problems of vision, hearing and dental health or problems related to breathing, parents' are informed. In case further medical assistance is required then the school Doctor contacts a hospital.

### CAFETERIA :

Healthy snacks and packed juices etc are available in the School Cafeteria at fixed rates on cash payment. The teacher members of Cafeteria Committee monitor the quality and price list from time to time. The cafeteria facility is available only for the students from grade VI onwards.

### FEE COUNTER :

The school has a Fee Counter in the Parent Facilitation Centre, for facilitating deposition of fee on the due dates at the school campus.

### LOST & FOUND :

Students losing personal belongings during the school hours, can contact the store in the B-Block (Admin office).

### SCHOOL LIBRARY :

The school has three well equipped libraries- one each for the Primary, Secondary and Senior Secondary Sections. Grade III onwards, one library period is allotted to each section. The students of grade XI & XII use the Senior Library during break time.

### LIBRARY RULES :

1. Students must carry the Library Card signed by the Librarian. Books are issued only against the I-card having barcode.
2. Books marked, disfigured or damaged, will have to be replaced or paid for by the borrower.
3. The Library has an open shelf system and students must help to maintain order and organisation in the different shelves. They must put the books back on the tables after consultation, and not just anywhere on the shelves.
4. The library also provides Internet facility to its faculty members for gathering information, on various aspects of teaching and education.
5. Students are allowed to borrow books only on their own card. Students can borrow one book for seven days. An amount of Rs. 5 will be charged on daily basis as fine if a student fails to return the book on the due date.
6. Students are not allowed to bring their personal books or CD's or any other belongings into the library.
7. Pilferage is a cognizant offence.



## THE KIDSZONE

The name itself conjures the images of a kids world full of colours, dreams, fantasy. A place where kids are ready to experience adventure and develop and learn at their own pace.

At DPS Kidszone we strive to create a warm and stimulating environment where learning is fun. We engage in activities that promote and extend childrens curiosity and awareness of their world. Our primary focus is learning through play and exploration. We encourage children to grow in confidence, self esteem and independence. We treat each child as an individual who has need that should be met in an atmosphere that celebrates diversity. We will nurture your child's social and emotional skills. We want children, parents and staff to learn together and for all to develop to their maximum potential.

DPS, Kidszone has a room for students of Pre Nursery, Nursery and Prep and caters to age group 3 years to 5 years.



## THE TWITTER ZONE

Twitter Zone is yet another feather in the cap of DPS, Bhopal. This little hub of education specially designed for the children of grades of I & II aims at imparting appropriate knowledge along with enhancing the talents of children. The state of the art infrastructure with a spacious activity area in each class room, provides a conducive and friendly environment. In Twitter Zone, Children further develop their language skills, numeric abilities, scientific temper, along with various co-curricular activities based on the curriculum designed by the well-experienced faculty. The building also includes Computer Lab (Bytes) Music & Dance room (Rhythm) and Art and Craft room (Colour Palette). The Opera House is a mini auditorium that provides an excellent platform to the young performers to showcase their talents.

Its supportive atmosphere and child centered activity based teaching-learning process makes Twitter Zone an ideal place for the overall development of the young Tweeties.





## THE JUNIOR COLLEGE

*“The best way to predict the future is to create it and to do so, one has to dream”*

One such dream, predicting the strong foundation of a promising future, came true when a new academic block was added to Delhi Public School, Bhopal in the session 2011-12. The block sprawling over 2 acres, is exclusively meant for students of grades XI and XII who are on the threshold of the most crucial phase of their academic journey. Situated in the serenity and tranquility of the green ambience, it caters to every adolescent's need of his own space under the sun. The three storeyed building is a learner's paradise, as the young Dipsites prepare themselves to face the future challenges. The block has been especially designed from the perspective of a young learner so that they can grow and excel in their own pace. The new ultramodern academic block has the following features-

- 26 Spacious well ventilated and tiered classrooms to facilitate individual attention
- TATA ClassEdge Smart Class
- Open Air Sculpture Room
- Connecting-to-the-world Computer laboratory
- Vibrant Fine Art room
- Spacious Reception area
- A well equipped Amphitheatre for performing arts to house 250 people
- Class Co-ordinator's room



## DPS BOARDING HOUSE

### DPS BOARDING HOUSE - THE SECOND HOME -

DPS Bhopal Boys Hostel provides top class quality education, world class infrastructure and multiple opportunities for the DPS students to grow in a congenial environment most suitable for their all-round development. With the love and care provided towards holistic development, DPS Boarding House is definitely a 'Home away from Home' for your child.

DPS BHOPAL PROVIDES:

- An appropriate academic challenge which enables each student to realize his potential.
- An environment which promotes good work ethos and encourages all students to acquire an independent and critical approach to learning.
- A world class infrastructure and an environment conducive to learning where any aspiring student would love to be and which is so vital to make the learning, stress free and effective.
- A caring, supportive, spiritual, personal and academic development of the students who come from a variety of culture and social backgrounds, so that they feel secured and equally valued.





### GURUDEV SHIKSHA KENDRA

On 4th August 2003, Gurudev Shiksha Kendra was established with the aim of providing free and quality education to the children of the underprivileged section of the society in order to provide equal opportunities and bridge the gap of disparities between the underprivileged and privileged. Facilities namely free uniform, transportation and books-n-stationery are provided to students right from grades I to XII. A humble beginning with 120 students has now grown as a full fledged school grooming and shaping 380 students.

It provides quality education with focus on curricular and co-curricular activities like Dance, Sports, Art & Craft etc. After passing Grade XII, most of the students get the opportunity to study in Jagran Lakecity University, Bhopal with scholarship which gives a boost to their career.

## **TATA CLASSEdge - REVOLUTIONIZING LEARNING**

The dynamic generation of the day has insurmountable talent, innate creativity and infinite curiosity. The thirst of knowledge is insatiable and the resources posed to quench it, numerous. To cater to this above growing challenges of this generation, the pedagogy has to be remoulded. This is the heralding of a new era where, what is to be taught has been superseded by how it is being taught. Bringing a revolution to the methodology of teaching is the concept of smart class in which technology is right next to the blackboard for teachers in the classes.

DPS - Bhopal and the TATA ClassEdge a pioneer publically listed company in the field of education and technology have joined hands together to facilitate teaching-learning process and to solve day to day critical educational problems. TATA Smart Class offers the rich content repository highly animated knowledge pocked, artistically designed pedagogically aligned audio visual modules based on universal concept.

TATA Class Edge - an innovation and comprehensive educational solution from Toto Interactive Systems (TIS) - is designed to help teachers deliver high quality instruction, with on effective blend of classroom activities and interactive multimedia demonstration. Based on the Multiple Learning Experiences Model-on instructional framework developed by TATA Interactive Systems-TATA ClassEdge aims to enhance student's social and thinking skills along with ensuring a thorough understanding of the curriculum content.

## **ERP**

Delhi Public School, Bhopal has always taken innovative strides to incorporate technology in the matrix of the school education & governing system.

The ERP (Enterprise Resource Planning) software introduced in the school has improved the communication between the stake holders i.e. the school and the parents and also streamlined all the services (Eg. payment of fee etc.) in one portal.

## **WEBSITE**

DPS Website ([www.dpsbhopal.org](http://www.dpsbhopal.org)) aims at creating a new dimension in incorporating use of information technology in education in 21st century. It provides opportunity not only to our students teachers and staff but also to our parents and aims at building a stronger bond and constant communication.

It provides results, updated school news, school events, activities and other relevant updates.

## **SCHOOL COUNSELLOR**

The school also has counsellor to deal with behavioural and personal problems of the students. The parents can meet the school counsellor every day between 9.00 am to 1.30 pm at the counsellor's office on prior appointment.

## **SPECIAL EDUCATOR**

The school has a special educator to provide individualized support and guidance to students with diverse learning needs, ensuring an inclusive and equitable education. Parents can meet the Special Educator on all working days between 9:00am & 1:00 pm with prior appointment.

## **UTILITY BLOCK**

### **1. LABORATORIES**

The School has the following well equipped laboratories to further facilitate the teaching - learning process.

## **SOCIAL SCIENCE LAB**

The fast changing world scenario has brought about new ideas and concepts in the entire educational field and Social Science is no exception. The practical aspect of Geography in particular which not only includes the study of maps and diagrams but also audio-visual aids makes the subject matter interesting, easy and picturesque.

With the introduction of Social Science lab in DPS and Geography as one of the subjects offered at +2 level, the lab will provide the best of all facilities including maps, charts, globes, 3-D plastic models, survey instruments, scientific and educational teaching aids and their optimum use will give ample opportunities to students to have enough practical knowledge.

## **MATH LAB**

Mathematics Lab promotes better understanding of concepts by involving students in a number of activities. Visuals and models give shape to well defined theoretical concepts where children learn by doing. It provides an opportunity to children to work on projects and be more involved and interested in the subject.

## **SCIENCE LABS**

As science is a subject which constitutes mainly practical knowledge, the classroom often limits science teachers to provide an engaging and quality teaching-learning experience. To prevent this, we have well equipped science labs namely the physics, chemistry, biology lab and composite science lab.

### **Physics lab**

From measurement scales to mirrors and lenses, the physics lab is well equipped with apparatuses and materials that help in imparting practical knowledge about physics.

### **Chemistry lab**

From performing titration, salt analysis, to chromatography, the chemistry lab allows students to explore the wide array of different types of chemical elements and experiments.

### **Biology lab**

Exploring the slides, cells of the human body, and anatomy of living beings is interesting and helps in providing an engaging and experiential learning environment.

### **Composite Science Lab**

The students of grades I to VIII have been provided with this lab to engage more with the scientific world. Exploring physical models of the solar system, the skeleton of the human body and various processes like photosynthesis, water cycle and respiration can be a great experience for the young and exuberant minds. The lab also contains equipment like the electroscope and microscope which help in understanding the generic processes of science efficiently.

## **2. MUSIC AND DANCE ROOMS**

Since DPS believes in the Holistic Development of the child, separate rooms for Western & Classical Dance, Vocal Music, Instrumental Music, Percussion Instruments have been provided to the students so that a child can excel in the field of Performing Arts.

## **GAMES AND SPORTS FACILITIES**

Delhi Public School, Bhopal believes in the holistic development of its students. Engaging in sports activities allows students to dive into physical exercise which fortifies a healthy lifestyle, develops a variety of skills, experience, confidence and success.

Co-curricular activities empower the students to make their own active decisions and also help them to attain accurate experience, skill, and confidence to lead them on the path of their future. Through participation in sports and different games, students learn co-operation, discipline, teamwork, leadership and time management, So, it becomes our responsibility to train the students in different sports. We at DPS Bhopal, believe in tapping our students young and impart them such lessons in sports that they emerge lifelong learners with alert mind and agile spirit.

There is a well spread out State of the Art Sports Arena in the school premises, which provides facilities for major outdoor games. Well trained and experienced specialized coaches have been appointed for these activities. Coaching in the following outdoor disciplines is provided - Football, Cricket, Basketball, Lawn Tennis, Skating, Swimming, Equestrian, Athletics, Karate, Yoga.

The sports complex comprises of the following facilities:

- |            |   |
|------------|---|
| FOOTBALL   | - 1 lush green football field   |
| BASKETBALL | - 2 cemented basketball courts  |
| SWIMMING   | - 2 beautiful swimming pools  |
| CRICKET    | - Cricket turf pitch & cemented nets in 5½ acres Ranji Trophy competent Cricket Ground. |

|                     |   |
|---------------------|---|
| TENNIS              | - Synthetic & a cemented tennis court   |
| ROLLER SKATING      | - A sprawling skating rink  |
| EQUESTRIAN          | - DPS Bhopal is one of the few schools in MP to have Equestrian facility          |
| ATHLETICS           | - 200 M running track & jumping and throwing arena                                |
| MULTIPURPOSE GROUND | - The School has a multipurpose ground for the students of Kidszone & Twitterzone |

### HMG CENTRE FOR SPORTS EXCELLENCE



A massive and impressive State of the Art Indoor sports facility has been created and added as another feather in the cap of DPS Bhopal with an aim to nurture young sports talent and hone their skills.

The HMG Centre for Sports Excellence has indoor facility for Yoga, Karate, Human Pyramids, Chess, Table Tennis, Squash, Shooting and Badminton etc.

The facilities are :

|              |   |
|--------------|---|
| SQUASH       | - 2 Squash Courts                                 |
| SHOOTING     | - 10 metre Air Pistol Shooting range              |
| BADMINTON    | - 3 Badminton Courts                              |
| TABLE TENNIS | - A Table Tennis hall with 4 Table Tennis Tables. |



## NURTURING POTENTIAL BEYOND THE CLASSROOM

The school offers structured after-school coaching sessions to help students excel in various outdoor and indoor sports and games. These sessions are designed to support and enhance the skills of budding talents who wish to pursue excellence in athletics and physical development.

## PERSONALITY DEVELOPMENT CLASSES

Empowering Character Through Life Skills & Leadership



Personality Development classes from Grades III to VIII are conducted in a dedicated PD Lab. These sessions focus on instilling core values, social etiquette, and leadership traits aligned with the globally recognized 7 Habits of Leader in Meframework.

Students are trained in essential life skills such as:

- Communication and public speaking
- Confidence and self-awareness
- Personal grooming and etiquette
- Decision-making and empathy

Development is approached holistically through the following four pillars:

1. **The Self** – Understanding one's identity, strengths, and values
2. **The Family** – Building harmony and responsibility within the home
3. **The Society** – Developing civic sense and interpersonal awareness
4. **The Nation** – Cultivating patriotism and global citizenship

Workshops and seminars for Grades IX to XII further reinforce leadership, emotional intelligence, and career readiness. These classes aim to mold students into confident, courteous, and value-driven individuals.

## EDUCATIONAL TOURS & FIELD TRIPS

### Learning Through Exploration

Educational excursions are an essential part of holistic learning at DPS Bhopal. Students from all age groups are taken on curated trips to places such as botanical gardens, museums, farms, industrial units, and cultural centers. These experiences help broaden their understanding of the world beyond textbooks.

Higher-grade students may also travel to neighboring cities, states, or countries, depending on curriculum goals and parent approval. Educational adventures—like trekking, cycling, and camping—are organized in collaboration with reputed national organizations, blending fun with experiential learning.

## CLUBS

### Cultivating Talents and Hobbies

In line with the National Education Policy, various school clubs offer students opportunities to pursue their interests and hobbies in a structured manner. These clubs are designed to help students develop creativity, leadership, and collaboration while contributing to a well-rounded education that complements academic learning.



## BOYS BOARDING HOUSE RULES

1. Boarders are not allowed to stay in the rooms during school / games / study hours under normal circumstances. If unwell the warden should hand them over to school medical staff.
2. Boarding house rooms are equipped with furniture and fittings, students occupying the room will sign for the receipt of items. He will be responsible to handover the items in their original working condition to boarding house authorities while leaving the room on the close of the academic session.
3. Room allotment in the boarding house is on sharing basis. Three students will be sharing the room from the same class, wherever possible. Room allotted will be the sole authority of the Warden and room of the child can be changed as per the existing situation and circumstances.
4. Boarders are required to keep their bed, study table and room neat & clean. Wardrobe must be arranged always. Surprise checks are made by Boarding House Warden from time to time and items other than boarding house kit are confiscated.
5. Gadgets like music system, I pods, mobile phone, heaters, kettles, irons or any other such appliance are not allowed in the boarding house. If found guilty, a fine of Rs. 1500/- will be imposed, an intimation letter will be issued and the item will be confiscated.
6. The result of the school tests and examinations will be sent to parents along with Boarding House Warden's / Mentor Teacher's report via e-mails or mobile short message service (SMS).
7. Boarders are required to follow all the bell timings strictly and it is mandatory for them to attend Boarding House Roll Call on daily basis.
8. Parents / boarders must label all their belongings / items to be used by them in Boarding House / school.
9. Parents, Relatives and Local Guardian are not allowed to visit the rooms on meeting days or otherwise.
10. No leave will be granted to boarders during the term, except under very specific circumstances. The parent will have to apply for the leave via e-mail 10 days in advance through proper channel. E-mail id's-warden's ID & admin@dpsbhopal.org
11. If Parents / LG are not able to collect their wards for any reason, they should send the authority letter with the authorized person with photo ID. After proper verification only the child will be handed over.

12. Late Reporting: the parents must strictly adhere to the holidays schedule prescribed by school / boarding house
  - For weekend outing – 1st time a warning letter will be issued, 2nd time a fine of ₹ 1000/-, an intimation letter and no more weekend outing for the current session.
  - For break / holidays
    - 1 day late – ₹ 1000/- and an intimation letter
    - 2 days late – ₹ 1500/- and an intimation letter
    - 3 days or more – a fine of ₹ 3000/- and suspension from boarding house/ school for 7 days
13. Visiting Days:
  - On the birthday of the child, time 04.00 pm – 05.30 pm
  - On any other working day, permission from the Principal & boarding house warden in to be taken in advance.
14. Weekend outing will be provided once in a month.
15. Telephone days & timings will be informed by Boarding House Warden at the time of joining for the session.
16. Boarders need to follow the mess timings strictly. After and before the mentioned mess timings the meals will not be provided.
17. Boarders have to take their meals only in the dining hall in proper attire. No meal or snacks can be taken to the room except when a child is sick or ill.
18. On behalf of the parents / LG, the Boarding House Warden/Principal are authorized to take necessary actions & decisions in case of emergencies.
19. Once admitted in the Boarding house, no request for shifting the student as a Day Boarder will not be accepted & no such transfer from Boarder to Day boarder will be permitted.

## BOARDING HOUSE RULES

1. At all times Boarders must follow the Boarding House Rules.
2. Boarding house is primarily made available for study purposes. All boarders must maintain an appropriate educational environment. Disruptive behaviour will not be tolerated.
3. Boarders must obey and respect the staff on duty and the Caretakers and Security staff at all times.
4. No visitor is allowed to visit the Boarding House without the prior permission of the competent authority.
5. Boarders will be responsible for the safety of their belongings and must take an active role in ensuring the security of their belonging by:-
  - (a) Locking away all valuables (only permissible items) and keeping their room secure.
  - (b) Reporting any outsiders or unauthorized people in the Boarding House/Hostel Building to the security staff/staff on duty immediately.
  - (c) Reporting any suspicious events or occurrences to the security staff/Boarding staff on duty.
  - (d) Reporting any damage, problems or dangers in the building.
6. Turn off lights, fans, air-conditioners and other electrical appliances upon leaving any room. All rooms must be kept in a tidy and hygienic condition.
7. All Boarders must be present/accounted for, at least twice during the day (morning at 7:00 a.m. at the time of Breakfast and 8:30 p.m. at the time of dinner or soon after the dinner in the Boarding House).
8. Boarders must respect other residents who live in the Boarding House premises. Disturbance will not be tolerated.
9. Boarders should not enter any other person's room or any out of bound area. They should confine themselves to their own room and the common areas only.
10. Repeated infringement of the Boarding House rules, school rules or the above rules, may result in the Boarder being asked to leave the premises (escorted by parents/authorized local guardian) on the instruction of the Principal.

11. Once the Boarder returns to the Boarding House after school hours, the following uniform policy will be applicable for all the Boarders: -
- Boarders are required to wear T-Shirt and lower prescribed for the Boarders.
  - For sports activities in the evening – appropriate sports kit (Blue T-Shirt & Black Shorts prescribed for various games) to be worn by the Boarders (No one will be allowed to use multi-coloured home sports kit for sports activities in the school premises).
  - For evening prep (Supervised study hours) all the Boarders must dress up as per the Dress Code decided by the school.
  - After dinner all the Boarders must change into Night Dress as prescribed for Boarders.
  - On Sundays/Holidays Boarders can use Home Clothes/Civil Dress which should be neat & tidy (No Capris and Rugged Jeans). Footwear on Sundays/Holidays must cover the entire foot, Slippers, Sandals and Crocs are not permitted.
  - Hats & Hoods must not be worn inside the Dining Hall.
  - Accessories, including but not limited to, necklaces, bracelets, rings and earrings are not permitted.
  - Expensive items are not advised to be worn, the school is not responsible for any damage and loss of such items.
  - Boarders failing to follow the above uniform requirements may be asked to change clothes or remove accessories.
  - Repeated violations of the above requirements may result in additional consequences.
12. During the outings and on the weekends and also during reporting back to the Boarding House, the Boarders must wear the following dress:-
- Red T-Shirt and Blue/Black Jeans
  - Sports Shoes
13. Boarders staying over must register (for weekends) or apply in writing (for other times) to the Hostel Warden at the start of weekend or before the deadlines assigned by the Warden.
14. Smoking, Alcohol and Narcotic Consumption is strictly prohibited in the Boarding house / School premises.

### **Follow-up Actions on violations**

Boarders failing to comply to the rules and regulations laid for the boarders repeatedly may result in consequences including, but not limited to: -

- Meeting with the Hostel Warden
- Contact or meeting with the parents/guardians.
- Record on boarder's report.
- Warning letter and withdrawal of privileges.
- Suspension
- Expulsion

Principal of the school shall have the discretionary power and the final decision on the interpretation of the above rules and regulations.

### **Policy on Bullying**

DPS-Bhopal has a "ZERO TOLERANCE POLICY" towards bullying behaviour and any bullying will be treated very seriously. Any boarder who suspects himself being bullied should report the matter to the Mentor/ Warden immediately.

Do's and Don'ts for the Boarders

#### **DO'S**

1. Dress properly in the school premises as per the prescribed uniform code made for the boarders.
2. Attend all boarding school routines without fail.
3. Any boarder who has to skip a routine, with proper reasons should seek parental consent and apply for leave duly forwarded by the Hostel Warden to the Principal.
4. Observe silence during Prep. (self-study time in the Boarding House) sessions.
5. Stay in the bed after lights out. Anyone found out of bed/room without good reason will be punished.
6. Report accidents and security concerns immediately to the boarding house staff.
7. All boys should keep their room clean and tidy.
8. Boarding House building will remain closed during the day-school hours from 7.35 a.m. to 1.30 p.m.
9. Study room/Common room of the Boarding House is closed from 10:30 p.m. till 2:30 p.m. (next afternoon) and should be neat, clean, organized & is to be used solely for study purpose only.
10. Last boy leaving any room or common room should switch off the lights, fans and air-conditioners.

## **DON'T**

1. Don't disturb others especially during Prep. or study session and during rest hours.
2. Don't bring valuables or excess cash to the Boarding House.
3. Don't borrow money from others.
4. Don't damage or deface boarding house/school property.
5. Don't shout or speak loudly in the boarding house premises.
6. Don't climb any wall, furniture, fence, railing or other structure on the school campus.
7. Don't bring friends into the boarding house.

## **DINING HALL RULES**

1. Observe good table manners.
2. Boarding staff or Boarding prefects will take breakfast roll call at 7:00 a.m. and dinner roll call in the dining Hall during the dinner or soon after the Dinner at 8:15 p.m in the boarding house.
4. Late comer to the dining hall must report to the head table to the boarding prefect/Hostel warden, and only after the approval of the Warden prefect, he will be allowed to get the meal.
5. Late reporting for any meal will not be permitted.
6. No meals / food items to be carried out of the Dining Room.

## SCHEME OF STUDIES

### GRADES I TO V

The child, already familiar with the basic skills in English Language, is now initiated into formal instructions through interactive techniques. The emphasis is on usage and application. In Science the focus is on developing scientific aptitude and making him aware of his/her surroundings. In Mathematics the problem solving techniques are taught using methods.

The extra curricular activities allow them, not only to gain confidence but also help them to realize their potential in various fields.

The important aim at this level is the learning of basics and forming a sound foundation which will enable the child to study more complex topics and problems at the higher levels.

### GRADES VI TO XII

The course of studies is based on CBSE guidelines, offering formal education in subjects like English, Hindi, Mathematics, Science, Social Studies, Computer and Third Language - French, Sanskrit & Urdu.

At +2 level students have the option of three streams viz. Science (both PCM & PCB), Commerce and Humanities.

### LANGUAGES

English is taught from grades I to XII and Hindi from grades I to VIII. In grades IV to VIII, the students are given the opportunity to opt any one of the following additional languages as their 3rd Language.

(a) French

(b) Sanskrit

(c) Urdu

If a student does not perform well in the chosen 3rd Language in grade V, he/she will be asked to change the 3rd Language in the next Grade.

In grades IX & X, there is no third language and the students have to opt for either Hindi (Course B - 085) or French (018) or Sanskrit (122) or Urdu (Course B - 303) as their 2nd Language, English Language & Literature (184) being the first language.

Important Note : Students will be allowed to opt for French or Sanskrit or Urdu as their 2nd Language, only if they perform well in their 3rd Language in Grade VIII.

In grades XI & XII students are offered English Core (301) as a compulsory language and Hindi Core (302) /French(118)/Sanskrit Core (322) is offered as one of the elective subjects.

### COMPUTER EDUCATION

The computer education as part of computer awareness programme, starts from Grade I. From grades I to VI, students undergo a basic course in computer education (covering computer fundamentals, basics of keyboard handling, windows and basics of MS-Office).

In grades VII and VIII, the students are exposed to certain programming concepts in Python, detailed study of MS-Office and HTML programming.



**Important Note:** For Grades III to VIII marks awarded in the Weekly / Periodic Tests as well as the Half Yearly Examination & Final Examination of Computer Science are added to the Grand total of all subjects.

In grades IX and X, the school has opted for Information Technology(402), Artificial Intelligence (417), Introduction to Financial Marketing (405), Painting (049) as a vocational subject. Students have to take Half Yearly Exam of 50 marks and Final Examination which includes 50 marks theory paper, 30 marks practical examination and 20 marks internal assessment.

In grade XI Informatics Practices (065), Information Technology(802), Artificial Intelligence(843) and Web Applications(803), Marketing (812) and Design (830) are offered as an additional elective subjects. IP is included as an option in all the three streams i.e. Humanities, Commerce and Science. Technical topics like Python, MSQl are a part of the course at +2 level. The students are trained to develop their own software by the end of the session.

### **SKILL MODULES / EDUCATION**

As per the latest guidelines of CBSE we also provide various skill modules & skill based education in the school to the students of Grades VI to XII.

### **TUTORIAL CLASSES**

Students who cannot cope up in certain subjects are taken care of in a special manner. Remedial teaching by subject teachers is undertaken in the school before every WT, Half Yearly examination and Final examination. These are extremely useful for removing individual difficulties and children are substantially benefitted. It is compulsory for students identified for remedial classes to attend these classes. (For repeated absence from tutorial class disciplinary action will be taken.

### **ORIENTATION PROGRAMME AND CAREER COUNSELLING SESSIONS FOR PARENTS AND STUDENTS**

The school also conducts Orientation Programs for the parents of Grade Pre-Nursery to Grade XII to acquaint them with the policies, scheme of studies, assignment and home work schedule, academic planning etc. for the new session. This is an important platform to bridge the gap between the school and parents and join hands in the present times of great expectations and change, when children need our guidance and support to bloom with confidence and face the challenges of life with courage and create new values.

Frequent career counselling sessions by expert resource persons from Mindler and other sources are conducted for the students and parents to help them identify their career goals, set the education milestones and chart out clear pathways to achieve the same.

### **MORNING ASSEMBLY**

The school assembly is an essential and integral part of the school routine. Each class / House has its own allotted day to conduct the assembly with the help of their Class Teachers and House Wardens in the course of the academic year. These assemblies expose each student to both Indian and World culture. The assembly is an opportunity for children to display their talent. It fosters the spirit of group activity, leadership and value building. The assembly is also

an opportunity for students to show their sensitivity and social responsibility. PAS assembly is conducted everyday as per the class allotment.

## HOUSE SYSTEM

The school is divided into four Houses named after some of the beautiful and blooming trees of the state of Madhya Pradesh. These are :-

1. Amaltas      2. Gulmohar      3. Kachnar      4. Palash

Each House is under the charge of a House Warden and has its own Prefects and House Captains (Boys and Girls) who are responsible for the discipline in that House. All competitions in games and co-curricular activities are held on House basis. House loyalties are very strong in students. The Best House Trophy is awarded to the best All Rounder House each year after taking into account the achievements of Inter House events.

## STUDENT COUNCIL

The school has an effective and functional Student Council consisting of a group of students from higher, middle and primary classes who are carefully selected after scrutiny of their academic records, attitudes and aptitudes through an interview with the Principal and their teachers. The school's Head Boy, Head Girl, Sports Head and President Student Council are identified and appointed along with monitors of various classes. All staff members have the responsibility to guide and monitor the performance of the Student Council. The Student Council has the following tasks to perform-

- To exhibit leadership qualities.
- To set examples of disciplined individuals, respectful towards all teachers and follow school rules.
- To co-ordinate and offer help in all school functions.
- To give meaningful feed back and information to the Principal towards changes if required in various school routines.
- To perform all above tasks cheerfully, willingly and maintaining their own high academic performances.
- Active participation is the only way students can be made to feel involved in the welfare of their school and forming a student council is one way to achieve this target.

## STUDENT COUNCIL - CRITERIA FOR SELECTION

- For any post in the Student Council, a student should complete minimum two consecutive sessions in the school.
- A child should have minimum of B2 Grade in the Scholastic Domain (Pen-Paper Exam will be the base).
- Active participation in the co-scholastic activities will be given an extra advantage.
- There should be no Intimation letter / Warning letter or any other serious disciplinary action ever initiated against the student.
- Students who report to school in improper & untidy uniform will not be considered for any post.

**Note:-** In case of any issue, the decision of the Principal will be final.

## ASSESSMENTS / EXAMINATION SYSTEM & CRITERIA FOR PROMOTION

DPS represents a paradigm shift from traditional models of evaluation and assessment adopted by most schools in the country. It is an attempt to provide a system of constant evaluation, child-friendly and stress-free mechanism of reporting child's achievements.

### GRADES I & II

To provide a system of Constant Evaluation, Child Friendly and stress-free mechanism Grades I & II have the following assessment policy. (Learning Gauge)

1. There are no formal tests / examination.
2. Students will be assessed on the basis of continuous academic performance throughout the year, through weekly assessments.
3. The academic year is divided into 2 Semesters consisting of total 4 assessment cycles (2 cycles per Semester).
4. One set of assessments cycle consist of the following scholastic subjects:  
English, Hindi, Maths, EVS, G.K.
5. For computer assessment one written and one practical assessment will be held in each semester.

| SEMESTER I         |            | SEMESTER II        |            |
|--------------------|------------|--------------------|------------|
| CYCLE-I            | CYCLE-II   | CYCLE-III          | CYCLE-IV   |
| Written Assessment | Practicals | Written Assessment | Practicals |

6. Evaluation is also done on oratory skills towards the end of each semester, on the basis of English-reading & recitation, Hindi reading & recitation and Mental Maths and EVS.
7. Evaluation of Co-scholastic subjects, namely Art & Craft, Dance / Music, Physical Education is also done at the end of each Semester.
8. Grades I & II have the Grading system. No marks are shown in the Performance Result Sheet (Report Card) of the students.
9. Assignment file, Academic Performance, Overall behaviour of each student is discussed with the parents in detail, on the Open House day.

### GRADE - III

Each academic year is divided into - 2 Terms and 4 cycles of WT. No formal examination. WT / Assessments will be held in the following subjects-English, Hindi, Math, EVS, Computer Science & GK.

Evaluation will be based on students' continuous academic performance in these tests.

The annual result will be declared on the basis of cumulative assessment as stated below -

| TERM-I (A)                                 | TERM-II (B)                                    | ANNUAL ASSESSMENT(C)      |
|--|--|---------------------------|
| WT (I & II) + IA (I & II)<br>50 + 50 = 100 | WT (III & IV) + IA (III & IV)<br>50 + 50 = 100 | A+B=C<br>50% + 50% = 100% |

#### Promotion Policy :

Promotion to the next class will be on the basis of Aggregate result  $50\%(A) + 50\%(B) = 100\%$   
 Minimum 40% Marks to be scored for promotion to the next class.

## REMODELED ASSESSMENT STRUCTURE EFFECTIVE FROM SESSION 2025-26 GRADES IV TO XII

Evaluation is an indispensable part of the educational process as some form of assessment is necessary to determine the effectiveness of teaching learning process and its assimilation by learners.

**All the policies and rules will be strictly followed as per CBSE guideline issued time to time. Kindly refer to the CBSE Website : [www.cbse.nic.in](http://www.cbse.nic.in). for all current updates and notifications.**

CBSE provides a functional and reliable system of school-based evaluation. It includes scholastic activities related to intellect or the brain and co-scholastic activities related to hand, head and heart. It is a process to provide holistic profile of the learner through regular assessment of scholastic and co-scholastic domain of development.

Scholastic assessment includes curricular subjects, assignments, project work, practical and oral work. Co-scholastic assessment includes work experience, art education and health & physical education.

Co-scholastic assessment also includes psychomotor skills, physical development, life skills, attitudes, values, interests and participation in co-curricular activities.

### 1. Scholastic Activities

**In grades IV to VIII** there will be two Terms. First Term will be from April-September & Second Term from October-March of the subsequent year.

**The First Term will have one Cycle of Periodic Tests, Internal Assessment and Half Yearly Examination.**

**The Second Term will have one Cycle of Periodic Test, Internal Assessment and Final Examination.**

### GRADES IV & V

#### 1. Scholastic Activities

##### Periodic Tests :-

Total 2 cycles of Periodic Tests will be conducted in the academic session i.e. one cycle per term. The weightage of the Periodic Tests will be 30 marks per subject and the time duration will be 1 hr. 20 min.

##### **Half Yearly & Final Examination:-**

The weightage of Half Yearly and Final Exam will be 60 marks per subject and time duration will be 2 hrs. 30 min.

In the Final Exam, only the syllabus covered in Second Term will be tested and there will be no repetition of the syllabus covered in the First Term.

##### **Internal Assessment**

The marks for the Internal Assessment per term will be based on the parameters focusing on Notebook submission and subject enrichment activity (per subject).

### Subject Enrichment Activity

**Languages:-** Speaking and Listening skills, **Science:-** Practical Lab Work, **Maths:-** Math Lab Practical, **Social Science:-** Map Work and Project Work.

**The activity per subject will be planned for 10 marks (5 marks for oral and 5 for the subject related activity) and then it will be converted out of 5.**

The Assessment will be indicated in Marks.

**The annual result will be declared on the basis of cumulative assessment as stated below:-**

| TERM-I (A)                             | TERM-II (B)                              | ANNUAL ASSESSMENT(C)      |
|--|--|---------------------------|
| PT-1 + IA-1 + HY<br>30 + 10 + 60 = 100 | PT-2 + IA-2 + F.E.<br>30 + 10 + 60 = 100 | A+B=C<br>50% + 50% = 100% |

## 2. Co-Scholastic Activities:-

- The Co-Scholastic activities will be assessed on a 3 point grading scale (A/B/C) and will have no descriptive indicators. No upscaling of grades will be done.
- The Co-Scholastic activities will cover Work Education or Pre-Vocational Education, Art Education & Health and Physical Education (Sports, Yoga etc.)
- Grades will also be given for Discipline (Attendance, Sincerity, Behaviour, Values) in a 3 point grading scale (A/B/C).

**Note :** Grades will be given for Scholastic and Co-scholastic areas in Grades III to V and the report card will reflect both marks and grades.

## GRADES VI TO VIII

### 1. Scholastic Activities

#### Weekly Tests :-

Total 2 cycles of Periodic Tests will be conducted in the academic session. The weightage of the Periodic Tests will be 40 marks per subject and the time duration will be 1 hour 30 minutes.

#### **Half Yearly & Final Examination:-**

The weightage of Half Yearly and Final Exam will be 80 marks per subject and time duration will be 3 Hours.

Syllabus Coverage in the Final exam will be as stated below:-

Grade VI – 60%

Grade VII – 70%

Grade VIII – 80%

#### **Internal Assessment**

The marks for the Internal Assessment per term will be based on the parameters focusing on Notebook submission and subject enrichment activity (per subject).

#### **Notebook Submission**

Regularity, Assignment Completion, Neatness and upkeep of notebook. **(5 marks per subject)**

### Subject Enrichment Activity

**Languages:-** Speaking and Listening skills, **Science:-** Practical Lab Work, **Math:-** Math Lab Practical, **Social Science:-** Map Work and Project Work.

The Assessment will be indicated in Marks.

**The annual result will be declared on the basis of cumulative assessment as stated below:-**

| TERM-I (A)                               | TERM-II (B)                                | ANNUAL ASSESSMENT(C)                 |
|--|--|--------------------------------------|
| PT-1 + IA-1 + HY<br>$10 + 10 + 80 = 100$ | PT-2 + IA-2 + F.E.<br>$10 + 10 + 80 = 100$ | $A + B = C$<br>$40\% + 60\% = 100\%$ |

### 2. Co-Scholastic Activities:-

- The Co-Scholastic activities will be assessed on a 3 point grading scale (A/B/C) and will have no descriptive indicators. No upscaling of grades will be done.
- The Co-Scholastic activities will cover Work Education or Pre-Vocational Education, Art Education & Health and Physical Education (Sports, Yoga etc.), Performing arts, Visual art, MSP.
- Grades will also be given for Discipline (Attendance, Sincerity, Behaviour, Values) in a 3 point grading scale (A/B/C).

### PROMOTION POLICY FOR GRADES IV, VI & VII

- A student must score minimum 40% marks in each subject.
- Failure in one subject - conditional promotion with undertaking.
- Failure in two subjects** - Improvement test to be taken in the required subject(s) and promotion to the next class will be granted only after clearing the improvement tests. The students gets only one chance.  
**A child who fails in the improvement tests will have to repeat the grade.**
- Failure in three or more subjects - detention in the same grade.

### PROMOTION POLICY FOR GRADES V & VIII

- A student must score minimum 40% marks in each subject.
- Failure in one subject - conditional promotion with undertaking.
- Failure in two subjects** - Improvement test to be taken in the required subject(s) and promotion to the next class will be granted only after clearing the improvement tests. The students gets only one chance.  
**A child who fails in the improvement tests will have to repeat the class.**
- Failure in three or more subjects - detention in the same grade.

As per the amendment in RTE (Act 2009) in exercise of the powers conferred by Clause (fa) of sub-section (2) of section 38 of the Right of Children to Free and Compulsory Education Act, 2009 (35 of 2009), the Central Government has amended the following rules further to amend the Right of Children to Free and Compulsory Education Rules, 2010.

The Central Government has introduced the following changes:

1. Examinations and Retention Policy

It is now mandatory for students in Grades 5 and 8 to appear for an examination at the end of the academic session (Already a part of the school policy).

2. Promotion and Re-Examination

- After the conduct of the regular examination, if a student fails to meet the promotion criteria (as notified from time to time), they will be provided additional instruction and an opportunity to reappear for the examination within two months of the result declaration.
- If such students fail to meet the promotion criteria again in the re-examination, they will be retained in the same grade (i.e., Grade 5 or 8, as applicable).

To support students in bridging learning gaps, teachers will be available at the school to provide necessary guidance and assistance.

## GRADE IX

1. Scholastic Activities

**The session comprises of 3 assessments :** Periodic Test-1 , Half Yearly exam & Periodic Test-2 followed by an yearly exam. **(Note : For vocational subject time duration 2 hrs.)**

- ☒ **PT-I** :- 40 marks; time duration 90 min.
- ☒ **Half Yearly Exam** :- 80 marks; time duration 3 hrs.
- ☒ **PT-II** :- 40 marks; time duration 90 min.
- ☒ **Yearly Exam** :- 80 marks; time duration 3 hrs.

**Weightage of theory, internal assessment and practical marks.**

| Subject                      | Marks<br>(Th.+Int.+Pract.) | Subject                                   | Marks<br>(Th.+Int.+Pract.) | Subject                       | Marks<br>(Th.+Int.+Pract.) | Subject              | Marks<br>(Th.+Int.+Pract.) |
|------------------------------|----------------------------|---|----------------------------|-------------------------------|----------------------------|----------------------|----------------------------|
| English L&L (184)            | 80+20                      | Math (041)                                | 80+20                      | Science (086)                 | 80+20                      | Social Science (087) | 80+20                      |
| Hindi Course-B (085)         | 80+20                      | Sanskrit (122)                            | 80+20                      | Urdu Course-B (303)           | 80+20                      | French (018)         | 80+20                      |
| Information Technology (402) | 50+20<br>+30               | Introduction to Financial Marketing (405) | 50+20<br>+30               | Artificial Intelligence (417) | 50+20<br>+30               | Painting (049)       | 30+20<br>+50               |



## INTERNAL ASSESSMENTS

The marks for the Internal Assessment will be based on the following parameters as per the CBSE Guidelines.

1. Periodic Tests
2. Multiple (Diverse) Assessments embedded in classroom pedagogy
3. Portfolio
4. Subject Enrichment Activity-Practical work/Projects/Speaking & Listening Skills
5. Art Integrated Projects

The Assessment will be indicated in Marks.

**The annual result will be declared on the basis of cumulative assessment strictly in accordance with CBSE guidelines. For vocational subjects practical will be of 30 marks.**

Yearly Exam will be for 80 marks; Internal Assessments will be for 20 marks.

### 2. Co-Scholastic Activities: -

- (A) The Co-Scholastic activities will be assessed on a 3-point grading scale (A to C) and will have no descriptive indicators. No upscaling of grades will be done.
- (B) The Co-Scholastic activities will cover Discipline, Art Education & Health and Physical Education (Sports, Health & Fitness & SEWA), Performing arts, Visual art, MSP.
- (C) Grades will be given for Discipline based on the following parameters-Attendance, Sincerity, Behaviour, Values.
- (D) The students will be graded for any one activity of their choice from Music/Art/Dance and one activity from Sports.
- (E) The certificate for SEWA which is Social Empowerment through Work Experience and Action is a mandatory requisite for grading.

## PROMOTION POLICY FOR GRADE IX

- (A) A student has to score minimum 33% marks out of 80 marks in each subject.
- (B) A student has to score minimum 33% marks out of 20 marks are marked in each subject for Internal Assessment.
- (C) A student will have to pass separately in the pen paper exam and Internal Assessment by scoring minimum 33% marks.
- (D) A student failing in any two subjects will be granted improvement test and will have to pass in the improvement test by scoring minimum 33% marks, failing which he/she will be detained in the same grade.
- (E) A student failing in three or more subjects will not be promoted to the next grade and will be detained in the same grade.

## GRADE X

All the policies & rules will be strictly followed in accordance with CBSE guidelines issued from time to time. Kindly refer to the CBSE website [www.cbse.nic.in](http://www.cbse.nic.in).

### 1. Scholastic Activities

**Tests & Examination :- (Note : For vocational subject time duration 2 hrs.)**

- ☒ One Periodic Test, Half Yearly and 2 Pre-Board examinations will be conducted in the academic session.
- ☒ **PT-I** :- 40 marks; time duration 90 min.
- ☒ **Half Yearly Exam** :- 80 marks; time duration 3 hrs.
- ☒ **Pre Board-1 & 2 Exam** :- 80 marks; time duration 3 hrs.
- ☒ **Board Exam** :- 80 marks; time duration 3 hrs.

**Weightage of theory, internal assessment and practical marks.**

| Subject                            | Marks<br>(Th.+Int.+Pract.) | Subject   | Marks<br>(Th.+Int.+Pract.) | Subject                             | Marks<br>(Th.+Int.+Pract.) | Subject          | Marks<br>(Th.+Int.+Pract.) |
|------------------------------------|----------------------------|---|----------------------------|-------------------------------------|----------------------------|------------------|----------------------------|
| English L&L<br>(184)               | 80+20                      | Math Std.<br>(041)                              | 80+20                      | Math Basic<br>(241)                 | 80+20                      | Science<br>(086) | 80+20                      |
| Social Science<br>(087)            | 80+20                      | Hindi Course-B<br>(085)                         | 80+20                      | Sanskrit<br>(122)                   | 80+20                      | French<br>(018)  | 80+20                      |
| Information<br>Technology<br>(402) | 50+30+20                   | Introduction to<br>Financial Marketing<br>(405) | 50+30+20                   | Artificial<br>Intelligence<br>(417) | 50+30+20                   |                  |                            |

### INTERNAL ASSESSMENTS

The marks for the Internal Assessment will be based on the following parameters as per the CBSE Guidelines.

1. Periodic Tests
2. Multiple (Diverse) Assessments embedded in classroom pedagogy
3. Portfolio
4. Subject Enrichment Activity-Practical work/Projects/Speaking & Listening Skills
5. Art Integrated Projects

The Assessment will be indicated in Marks.

**The Annual Result will be declared in accordance with CBSE guidelines. For vocational subjects practical will be of 30 marks.**

Yearly Exam will be for 80 marks; Internal Assessments will be for 20 marks.

### 2. Co-Scholastic Activities: -

- (A) The Co-Scholastic activities will be assessed on a 3-point grading scale (A to C) and will have no descriptive indicators. No upscaling of grades will be done.
- (B) The Co-Scholastic activities will cover Discipline, Art Education & Health and Physical Education (Sports, Health & Fitness & SEWA)
- (C) Grades will be given for Discipline based on the following parameters-Attendance, Sincerity, Behaviour, Values.
- (D) The students will be graded for any one activity of their choice from Music/Art/Dance and one activity from Sports.
- (E) The certificate for SEWA which is Social Empowerment through Work Experience and Action is a mandatory requisite for grading.

**A student has to secure minimum 33% marks separately in pen paper exam and Internal Assessment in Board examination.**

## GRADE XI

### Periodic Test:-

Total 2 cycles of Periodic Tests will be conducted during the academic session.

The Periodic Tests will be of 40 marks; time duration 90 min.

### Half Yearly & Final Examination:-

The weightage of Half Yearly and Final Exam will be similar to Grade XII in accordance with CBSE guidelines.

**Annual result will be declared on the basis of cumulative assessment as stated below :**

| (A)                 | (B)                | (C)               | Final Assessment<br>(A+B+C) |
|---------------------|--------------------|-------------------|-----------------------------|
| PT-I + PT-II<br>20% | Half Yearly<br>30% | Final Exam<br>50% | 20% + 30% + 50% = 100%      |

**Weightage of theory and practical marks for various subjects.**

| Subject         | Marks | Subject                       | Marks | Subject                     | Marks | Subject                      | Marks |
|-----------------|-------|-------------------------------|-------|-----------------------------|-------|------------------------------|-------|
| English (301)   | 80+20 | Business Studies (054)        | 80+20 | Geography (029)             | 70+30 | Kathak Dance (056)           | 30+70 |
| Math (041)      | 80+20 | Accountancy (055)             | 80+20 | Psychology (037)            | 70+30 | Hindustani Vocal Music (034) | 30+70 |
| Chemistry (043) | 70+30 | Economics (030)               | 80+20 | Informatics Practices (065) | 70+30 | Web Application (803)        | 60+40 |
| Physics (042)   | 70+30 | History (027)                 | 80+20 | Physical Education (048)    | 70+30 | Painting (049)               | 30+70 |
| Biology (044)   | 70+30 | Political Science (028)       | 80+20 | Hindi (302)                 | 80+20 | Applied Mathematics (241)    | 80+20 |
| Sanskrit (322)  | 80+20 | Artificial Intelligence (843) | 50+50 | Marketing (812)             | 60+40 | Yoga (841)                   | 50+50 |
| Design (830)    | 50+50 | French (118)                  | 50+50 | IT (802)                    | 50+50 |                              |       |

## PROMOTION POLICY FOR GRADE XI

- A student must score minimum 33% marks in each subject.
- A student will have to pass the Theory and Practical Examination separately by scoring minimum 33% marks.
- A student failing in any one of the subjects, will be granted compartment in that particular subject and will have to pass in the Compartment Examination scoring minimum 33% marks in the subject, failing which he/she will be detained in the same grade.
- A student failing in two or more subjects will not be promoted to the next grade and will be detained in the same grade.

**Note :** A Student who represents the School in Games & Sports, Music & Dance, Art & Craft, Literary Competitions at District, State, National Level and International Level will be given special grace marks while considering promotion to the next grade.

## GRADE XII

### Theory

#### 1. Test and examination

One Periodic Test, Half Yearly and 2 Pre-Board examinations will be conducted during the academic session followed by board examination.

- ☒ **PT-I** :- 40 marks; time duration 90 min.
- ☒ **Half Yearly Exam** :- 80 marks; time duration 3 hrs.
- ☒ **Pre Board-1 & 2 Exam** :- 70/80 marks(As per subject requirement); time duration 3 hrs.
- ☒ **Board Exam** :- 70/80 marks(As per subject requirement); time duration 3 hrs.

### Practical:

#### Weightage of theory and practical marks for various subjects-

| Subject            | Marks | Subject                 | Marks | Subject                     | Marks | Subject                      | Marks |
|--------------------|-------|-------------------------|-------|-----------------------------|-------|------------------------------|-------|
| English Core (301) | 80+20 | Business Studies (054)  | 80+20 | Geography (029)             | 70+30 | Kathak Dance (056)           | 30+70 |
| Math (041)         | 80+20 | Accountancy (055)       | 80+20 | Psychology (037)            | 70+30 | Hindustani Vocal Music (034) | 30+70 |
| Chemistry (043)    | 70+30 | Economics (030)         | 80+20 | Informatics Practices (065) | 70+30 | Web Application (803)        | 60+40 |
| Physics (042)      | 70+30 | History (027)           | 80+20 | Physical Education (048)    | 70+30 | Painting (049)               | 30+70 |
| Biology (044)      | 70+30 | Political Science (028) | 80+20 | Hindi (302)                 | 80+20 | Applied Mathematics (241)    | 80+20 |
| Sanskrit (322)     | 80+20 |                         |       |                             |       |                              |       |

**Note :** A student has to secure minimum 33% marks separately in pen paper exam and Internal Assessment in Board examination.

### CBSE POLICY APPLICABLE FOR GRADES X AND XII

- (A) A student must score minimum 33% marks in each subject.
- (B) A student will have to pass the Theory and Practical Examination/Internal Assessment separately scoring minimum 33% marks.
- (C) The question papers and marking scheme will be based on the pattern of CBSE Board exams.
- (D) **A student who remains absent in the Pre Board Exam will have to appear in the retest.**
- (E) **A student who scores less than 33% marks in the Pre Board Examination will also have to appear in the retest.**

### IMPORTANT RULES REGARDING PERIODIC TESTS & EXAMS

- (A) Syllabus to be covered in the final Board / Yearly examination will strictly be as per CBSE guidelines.
- (B) **Attendance for all Periodic Tests and Term Exams is compulsory.** No student will be allowed to leave the school after the PT / Exam before the scheduled departure time except on medical ground.
- (C) A child is entitled for Retest in only one PT missed in the entire session at the discretion of the Principal. Retest will be conducted for all OD cases (III to XII) for missing the PT.
- (D) For Half Yearly and Final / Yearly Exam, retest will be conducted for the absentee and OD cases of grades IV to XII.
- (E) Students indulging in **unfair means** during any PT or Term exam will be penalised. No retest for such students. Repetition of the same will result in expulsion from the school.

**They will NOT be eligible for any academic award or appointment in school council.**

- (F) Answer sheets of the final / yearly exam will not be shown. If a parent wants to see the answer script(s), he/she will have to give a request application for the same to the Principal along with a **fee of Rs. 25/- per subject**.
- (G) **A student representing the school in Sports, Music & Dance, Art-n-Craft & Literary fields at District / State / National / International Level will be granted Grace Marks for promotion to the next grade as per the discretion of the Principal.**

## RE- TEST POLICY FOR PERIODIC TEST/ WEEKLY TEST - GRADES III TO IX & XI

### SESSION - 2025-26

#### For Grade III

Evaluation Pattern – 4 Weekly Tests are conducted

Term I – 2 Cycles

Term II – 2 Cycles

In case of leave due to Medical Reason/ any kind of Absence -

1. Retest is allowed only in one subject in the session.
2. For Medical Cases/New Admission/ (Late), Retest in only one subject and average marking for more than one subject based on first & second cycle to be considered. (In which ever cycle the student was present).
3. In case a student is On Duty and has missed the test, then the retest to be conducted for the subject the child has missed. If the student remains On Duty in more than one subject, then the second cycle marks will be duplicated for the Term result.  
Such student will be eligible for the Academic Awards.
4. The students who take a retest because of random absenteeism; medical/ non-medical / application received from parent are NOT entitled for any kind of Academic Awards.
5. If students remain absent on the day of the retest, then there is NO provision of further retest to be scheduled and the child will be marked as Absent for that particular subject.

#### For Grades IV to IX & XI

The session is divided into two terms: -

Term 1 has 1 Periodic Cycle & 1 Half Yearly

Term 2 has 1 Periodic Cycle & Final Examination

Absenteeism due to medical/ travel/ unknown reason / exception.

- Retest will be allowed in one subject in the entire session for the absentee cases.
- In case, the student is absent for more than one subject in the periodic test, the child must submit an application to be considered for the retest to be conducted in one subject only. He/ She will be marked absent for absenteeism in other subjects.
- The decision for the subject the child has to take the retest in case of absenteeism in more than one subject will be exclusively taken by the class teachers or the school segment head.
- OD/ medical case one test retest is allowed.
- More than One subject – The marks obtained by the student in the Half Yearly Examination will be reduced out of 30 (For Grades IV & V) and out of 40 (For Grades VI – VIII) for compiling result.

- The Medical cases getting such benefit will NOT be eligible for Academic Awards. The request for providing average marks will be taken from the parent in the form of an application.
- If the child misses the retest paper also and is not an OD case, then he/she will be marked absent for that subject and scores zero marks (ABSENT will be mentioned).
- If a child misses the retest paper for being On Duty on that particular day as well, he/she will be provided marks as per the Half Yearly marks which will be reduced out of 30 (For Grades IV & V) and out of 40 (For Grades VI – VIII) for compiling result.
- If a student misses 2 tests, for one he/she is On Duty, for the other he/she is on medical leave, then 1 retest is allowed for Medical Leave & Average Marks for On Duty test (based on Half Yearly or Final). He/she will NOT be eligible for Academic Awards.

#### **New Admission Case: -**

- Missed one subject: Retest.
- Missed more than one subject: The marks obtained by the student in Half yearly will be reduced out of 30 (For Grades IV & V) and out of 40 (For Grades VI – VIII) for compiling the result.
- The student getting such a benefit will not be eligible for Academic Awards. The request for providing the average marks will be taken from the parent in the form of application where the parent will be specifically asked to mention that the student will not be eligible for the Academic Awards. (School result is considered).
- If the student is absent on the retest date, he/she will be marked absent.

#### **Improvement Test: -**

##### **Grades IV, VI & VII**

- After compiling of the Annual Result, if a child scores less than 33% in one subject and is a good failure, the Principal may grant grace.
- In case of bad failure in one subject: - Suggested Improvement Test.
- In case of two subjects' failure: - Improvement Test for both the subjects.
- Failure in more than two subjects': - Detention in the same class in the next session.

##### **Grades V & VIII**

- The Promotion Policy (as per gazette notification no. The Gazette of India CG-DL-E-21122024-259577 Part II - Section 3 - Sub Section (i) dtd. 21st December 2024) mentioned on Page No. 52 & 53 will be applicable.

##### **Grades IX & XI**

- The Promotion Policy (as per CBSE guidelines) mentioned on Page No. 54 & 56 will be applicable.



## AWARDS AND SCHOLARSHIP - (FOR SESSION 2025-26)

| S.No. | Name of the Award                                | Type of Award   | Level/Grade | Gender              | Nos.  | Eligibility Criteria   |
|-------|--|---|-------------|---------------------|---|--|
| 1.    | "Shri Gurudev Gupta Scholarship" for All Rounder | Trophy + Certificate & Cash Scholarship of Rs. 65,000/- | III To VIII | 1 Boy and<br>1 Girl | III : 2<br>IV-V : 2<br>VI-VIII : 2<br>IX & XI : 2 | <b>A - Academics</b><br>1) 85% and above at Primary level & Middle level.<br>2) 80% and above in aggregate at Sec./ Sr. Sec. level.<br>(This award will be given after fulfilling the above stated criteria for two consecutive sessions in the school)<br><br><b>B - Co-Scholastic</b><br>1. Position in one Inter House Sports Competition is compulsory.<br>2. Position in any two Inter House Competitions out of the following:<br>(a) Literary<br>(b) Art & Craft (c) Music and Dance<br>3. The highest achievement in one event in external competitions will be an added advantage.<br>4. In <b>Sports</b> only the following External competitions to be considered:<br>(a) CBSE Sports (b) SGFI Sports<br>(c) Inter DPS Sports (d) Khelo India |
|       |  | Trophy + Certificate & Cash Scholarship of Rs. 75,000/- | IX & XI     | 1 Boy and<br>1 Girl |   |  |

|  |  |  |  |  |  |
|--|--|--|--|--|--|
| <p>5. <b>Literary</b> competition which may include: Quiz/Debating/Elocution /Poetry Recitation etc. following competition will be considered:</p> <ul style="list-style-type: none"> <li>(a) Inter DPS</li> <li>(b) Sahodaya Competition</li> <li>(c) Inter School</li> </ul> <p>6. In <b>Art &amp; Craft</b> only the following competitions will be considered.</p> <ul style="list-style-type: none"> <li>(a) Inter DPS (b) Kala Utsav</li> <li>(c) PCRA, NHDC etc.</li> <li>(d) Sahodaya Competitions</li> </ul> <p>7. In <b>Music &amp; Dance</b>, only the following competitions will be considered.</p> <ul style="list-style-type: none"> <li>(a) Inter DPS (b) Bal Rang (State Level)</li> <li>(c) Kala Utsav/Sahodaya Competitions</li> </ul> <p>8. In case any new State or Zonal level competition comes up in the above mentioned categories, then the HODs are entitled to consider them as per the eligibility criteria.</p> <p>9. For All Rounder Award, only participation of a student in an Inter House Competition will not be considered and no points (As per the rubrics will be awarded for it.)</p> |  |  |  |  |  |
|--|--|--|--|--|--|

|    |  |  |  |  |   |   |
|----|--|--|--|--|---|---|
| 2. | "Shri Hari Mohan Gupta Scholarship" for Academic Excellence                          | Trophy + Certificate. & Cash Scholarship of Rs. 45,000/- | III to V<br>VI to VIII<br>IX & X             | Boy/Girl   | 1<br>1<br>1<br>4 (1 from each stream)           | Highest aggregate at Primary, Middle, Secondary level & Sr. Secondary level. (4 Streams)<br>(This award will be given only after completing one academic session)   |
|    |  | Trophy + Certificate. & Cash Scholarship of Rs. 50,000/- | XI & XII                                     |  |   |   |
| 3. | Shri Abhishek Mohan Gupta Award for Best Sports Person                               | Trophy + Certificate.                                    | III to V<br>VI to VIII<br>IX & X<br>XI & XII | Boy / Girl<br>Boy / Girl<br>Boy / Girl<br>Boy / Girl | 2<br>2<br>2<br>2                                | <ul style="list-style-type: none"> <li>- Highest achievement in sports will be considered.</li> <li>- The probable candidates short listed as per the criteria, will be given points according to the points tally mentioned in the policy stated below.</li> <li>- Only one merit position will be considered for one game.</li> </ul> |
|    |  |  |  |  |   |   |
| 4  | (a) Proficiency Prizes for highest aggregate % in each grade (Top three)<br>(b) -do- | Trophy + Certificate.                                    | III-X  | Boy/Girl   | 30 (approx)                                     | 1st, 2nd & 3rd Position   |
|    |  | -do-   | XI-XII<br>(4 Streams)                        | Boy/Girl   | 24 (approx)                                     | 1st, 2nd & 3rd Position   |
| 5. | Marker Cup -A<br>Outstanding performance in a Subject<br>Iconic Marker Cup           | Cup + Certificate  | III to XII                                   | Boy/Girl   | 65 (for Grades III-X)<br>28 (For Grades XI-XII) | Highest in each subject. In case of a tie, both are eligible.   |
|    |  | Special Cup + Certificate                                | III-XII                                      | Boy/Girl   | Not Defined                                     | A candidate who is eligible to get more than one marker cup would be given a special one acknowledging his outstanding performance in more than one subject.  |

|     |   |                                    |                 |          |                                    |   |
|-----|---|------------------------------------|-----------------|----------|------------------------------------|---|
| 6.  | Scholar Badges                                      | Badge + Certificate                | III-XII         | Boy/Girl | III - V<br>VI - IX & XI<br>X & XII | 90% and above<br>85% and above<br>90% and above   |
| 7.  | Awards for scholar Badges for Continuous Excellence | Star Badge + Certificate           |                 |          | 3 yrs.                             |   |
|     |   | Star tie + Certificate             |                 |          | 4 yrs.                             |   |
|     |   | Blue Blazer + Certificate          |                 |          | 5 yrs.                             |   |
|     |   | Scholar Trophy + Certificate       |                 |          | 6 yrs.                             |   |
|     |   | Maroon Blazer + Certificate        |                 |          | 7 yrs.                             |   |
|     |   | Star Trophy + Certificate          |                 |          | 8 yrs.                             |   |
| 7.  | Full Attendance Prize                               | Super Scholar Trophy + Certificate |                 |          | 9 yrs.                             |   |
|     |   | Mega Star Trophy + Certificate     |                 |          | 10 yrs.                            |   |
| 9.  | CCA Prize   | Cup + Certificate                  | Pre-Nursery-XII | Boy/Girl | Not defined                        | Full attendance throughout the session.   |
| 10. | Best House for current year                         | Cup + Certificate                  | IV to IX & XI   | Boy/Girl | Not defined                        | Outstanding performance in Art, Craft, Instrumental & Vocal Music, Dance, Sports & Theater, Literary events like debate, quiz, compering etc. |
| 11. | Budding Star  | Rolling Trophy                     | III to XII      | -        | 1                                  | Outstanding performance by a house in all Inter House Competitions conducted throughout the session.  |
|     |   | Cup + Certificate                  | I, II, III      | Boy/Girl |                                    | Outstanding performance in Music and Dance, Art n craft, Literary events, Sports etc.   |

**Note :** For all academic awards and scholarships absolute marks of pen-paper exams will be considered.

## SCHOLARSHIP POLICY

### (A) SCHOLARSHIP POLICY FOR GRADE XI

#### (i) Existing Students:

**Eligibility Criteria:** Students scoring minimum 94% Aggregate marks in AISSE Grade

X

Examination will be eligible for the scholarship.

- No. of scholarship on the basis of different streams will be :  
PCM-05, PCB - 02, COMMERCE - 03 & HUMANITIES - 02
- If no. of students scoring more than 94% aggregate marks exceeds the given limit, then the minimum no. of students eligible for scholarship will be on the order of merit, top five for PCM, top two PCB, top three Commerce and top two students for Humanities as per the stream will be eligible for scholarship.
- The Scholarship is not interchangeable among the streams.
- The quantum of scholarship for grades XI & XII will be :  
Rs. 1,20,000/- per student for the session.

#### (ii) New Admissions:

**Eligibility Criteria:** Students scoring minimum 94% Aggregate marks in AISSE Grade

X

Examination will be eligible for the scholarship.

- No. of scholarships on the basis of different streams will be :  
PCM-03 - PCB - 02 COMMERCE - 03 & HUMANITIES - 02
- If no. of students scoring more than 94% aggregate marks exceeds the given limit, then the minimum no. of students eligible for scholarship will be on the order of merit, top three for PCM, top two PCB, top three Commerce and top two students for Humanities as per the stream will be eligible for the scholarship.
- The Scholarship is not interchangeable among the streams.
- The quantum of scholarship for grades XI & XII will be :  
Rs. 85,000/- per student for the session.

### VALIDITY OF SCHOLARSHIP

- Validity is for 2 successive academic sessions i.e. grade XI and XII, provided student is promoted from XI to XII with atleast 90% aggregate marks in theory.
- Failing to do so, in various stages of review the scholarship will be withdrawn under intimation to the students and parents and thereby the student/parent will have to pay the balance fee for the session of grade XII (as applicable) as per the fee structure of the school.

### STAGES OF REVIEW:

Grade XI - On the basis of Grade X result.

Grade XII - On the basis of Half Yearly and Annual result of Grade XI.

The approved policy will be communicated to the eligible students and their parents. An undertaking regarding the continuation of policy will be obtained from the parents in writing.

### (B) Special Scholarship for students (Dipsites) excelling in AISSCE (XII) Board Exam:

- CBSE Regional Topper - Rs. 3 Lakhs
- CBSE State (M.P.) Topper - Rs. 2 Lakhs
- CBSE City (Bhopal) Topper - Rs. 1 Lakh
- 2nd Topper of City - Rs. 50,000/-
- 3rd Topper of City - Rs. 35,000/-

### IMPORTANT NOTE:

1. Best House (Rolling Trophy) of the Year - (Weightage for CCA and Sports) Points are awarded for all Inter House Competitions conducted during academic session i.e. April to March as per the given Points Tally.
 

|  |   |        |
|--|---|--------|
| <input checked="" type="checkbox"/> 1st Position | - | 5 Pts. |
| <input checked="" type="checkbox"/> 2nd Position | - | 3 Pts. |
| <input checked="" type="checkbox"/> 3rd Position | - | 2 Pts. |
| <input checked="" type="checkbox"/> 4th Position | - | 1 Pt.  |

On completion of all Inter House Competitions covering Sports, Art & Craft, Music & Dance literary and other curricular & co-curricular activities the points are added and the house scoring maximum points gets the Over All Best House Trophy for the session.
2. The child who doesn't attend the school after taking the weekly test due to any reason, (except OD cases) would be marked absent and will not be considered for the Full Attendance Award .
3. In case of absenteeism on medical ground, retest will be conducted only in one subject for the test missed by a child throughout the session in Grades-III to XII. If a child misses the re-examination, no marks will be allotted to him/her for the same.

4. All the academic awards and scholarships will be given on the basis of eligibility criteria as listed, after completing one full academic session in the school.
5. Shri Gurudev Gupta Scholarship for All Rounder will be given after fulfilling the eligibility criteria for two consecutive sessions in the school.
6. If a child leaves the school after completing an academic session and if he/she has qualified for any award and scholarship as per the laid criteria, the award will be given to him/her.
7. Within the four schools (DPS Bhopal, DPS Kolar, DPS Indore and DPS Rau), if a child gets transferred as per norms, in case of scholar badges for continuous academic excellence, he/she will be considered for the same.
8. **For all academic awards and scholarships absolute marks of pen-paper exams will be considered.**
9. In case the student or his parents are unable to attend the Award Function, they are requested to collect the awards & certificates from the school within one week of the Award Function.
10. Photocopies of Certificates to be submitted by students strictly in compliance with the date announced in school, after which no entries will be entertained.
11. In case of any discrepancy, the decision of the award committee headed by the Principal will be final.



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# EducationWorld

## Preschool Rankings 2024- 25

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IN MADHYA PRADESH

#9

IN INDIA

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sets benchmarks, and leads with purpose!

## DELHI PUBLIC SCHOOLS

(Affiliated To The Delhi Public School Society, New Delhi)

### CORE SCHOOLS

1. DPS Mathura Road, N.D.
2. DPS R.K.Puram, N.D.
3. DPS Noida
4. DPS Vasantkunj, N.D.
5. DPS Faridabad
6. DPS Rohini, N.D.
7. DPS Dwarka, N.D.
8. DPS Greater Noida
9. DPS Bulandshahar
10. DPS Navi Mumbai
11. DPS International Saket
12. DPS Knowledge Park V
13. DPS Sector 122 Noida

### AFFILIATED SCHOOLS

#### ASSAM

1. DPS Dhaligaon
2. DPS Dibrugarh
3. DPS Digboi
4. DPS Duliajan
5. DPS Guwahati
6. DPS Jorhat
7. DPS Nagaon
8. DPS Nazira
9. DPS Numaligarh
10. DPS Silchar
11. DPS Tezpur

#### ANDHRA PRADESH

1. DPS Amaravathi Guntur
2. DPS Vijayawada
3. DPS Visakhapatnam

#### BIHAR

1. DPS Ara Bhojpur
2. DPS Gaya

3. DPS Muzaffarpur

4. DPS Patna
5. DPS Patna East

#### CHANDIGARH

1. DPS Chandigarh

#### CHHATTISGARH

1. DPS Atal Nagar, Nava Raipur
2. DPS Balco Korba
3. DPS Bhilai
4. DPS Bilaspur
5. DPS Durg
6. DPS Jagdalpur
7. DPS Korba
8. DPS Raipur

#### GUJARAT

1. DPS Ahmedabad
2. DPS Ahmedabad East
3. DPS Anand
4. DPS Bharuch
5. DPS Gandhidham
6. DPS Gandhinagar
7. DPS Godhra
8. DPS Harni, Vadodara
9. DPS Jamnagar
10. DPS Surat
11. DPS Tapi Surat
12. DPS Vadodara
13. DPS Vapi

#### HARYANA

1. DPS Greater Faridabad
2. DPS Gurgaon
3. DPS Hisar
4. DPS International, Sector-50, Gurgaon

5. DPS Kaithal
6. DPS Karnal
7. DPS Mahender Garh
8. DPS Maruti Kunj
9. DPS Palwal
10. DPS Panipat Refinery
11. DPS Pataudi
12. DPS Rewari
13. DPS Sector 84, Gurugram
14. DPS Sector-102, D. E., Gurgaon
15. DPS Sikri (Ballabhgarh)
16. DPS Sushant Lok, Gurgaon
17. DPS Yamuna Nagar
18. DPS Gurugram Sector 67 A
19. DPS Sector-98, Greater Faridabad

#### HIMACHAL PRADESH

1. DPS Jhakri
2. DPS Kangra
3. DPS Manali
4. DPS Shimla

#### JAMMU & KASHMIR

1. DPS Anantnag
2. DPS Baramulla
3. DPS Budgam
4. DPS Jammu
5. DPS Kathua
6. DPS Katra
7. DPS Leh
8. DPS Nagbani
9. DPS Rajouri
10. DPS Srinagar
11. DPS Udhampur

## DELHI PUBLIC SCHOOLS

(Affiliated To The Delhi Public School Society, New Delhi)

### JHARKHAND

1. DPS Bokaro
2. DPS Dhanbad
3. DPS Hazaribagh
4. DPS Chas, Bokaro  
(M. K. Bok.)
5. DPS Ranchi

### KARNATAKA

1. DPS Bangalore- East
2. DPS Bangalore – North
3. DPS Bangalore - South
4. DPS Bangalore West
5. DPS Electronic City

### BANGALORE

1. DPS Mangalore
2. DPS Mysore
3. DPS Vijayapura
4. DPS Whitefield Bangalore

### KERALA

1. DPS Kollam

### MADHYA PRADESH

1. DPS Bhopal
2. DPS Chhatarpur, Khajuraho
3. DPS Chhindwada
4. DPS Gwalior
5. DPS Indore
6. DPS Jabalpur-Sanskardhani
7. DPS Kolar Road, Bhopal
8. DPS Nigahi
9. DPS Rau Indore
10. DPS Ujjain
11. DPS Vijaipur
12. DPS Vindhyanagar

### MAHARASHTRA

1. DPS Amravati
2. DPS Hinjawadi
3. DPS Kamptee Rd, Nagpur
4. DPS Lava, Nagpur
5. DPS Mihan
6. DPS Nasik
7. DPS Panvel
8. DPS Pune

### MEGHALAYA

1. DPS Khanapara

### NAGALAND

1. DPS Dimapur

### ODISHA

1. DPS Damanjodi
2. DPS Dhenkanal
3. DPS Kalinga
4. DPS Nalco Nagar
5. DPS Paradip Refinery
6. DPS Rourkela

### PUNJAB

1. DPS Abohar
2. DPS Amritsar
3. DPS Bathinda
4. DPS Ferozepur
5. DPS Jalandhar
6. DPS Khanna
7. DPS Ludhiana
8. DPS Mohali
9. DPS Pathankot
10. DPS Patiala
11. DPS Rajpura
12. DPS Sangrur

### RAJASTAHN

1. DPS Abu Road
2. DPS Jodhpur
3. DPS Kota
4. DPS Pali Road, Jodhpur
5. DPS Jaipur
6. DPS Udaipur

### TAMIL NADU

1. DPS Coimbatore

### TELANGANA

1. DPS Ghatkesar, Hyderabad E.
2. DPS Hyderabad
3. DPS Kollur
4. DPS M. Hills, Secunderabad
5. DPS Miyapur, Hyderabad
6. DPS Nadergul, Hyderabad
7. DPS Nacharam, Secunderabad
8. DPS Sainikpuri, Secunderabad
9. DPS Shamshabad
10. DPS Jafferghuda
11. DPS Warangal

### UTTRAKHAND

1. DPS Dehradun
2. DPS Haldwani
3. DPS Kashipur
4. DPS Pherupur
5. DPS Ranipur, Hardwar
6. DPS Daulatpur, Haridwar
7. DPS Rishikesh
8. DPS Roorkee
9. DPS Rudrapur
10. DPS Vikasnagar

## DELHI PUBLIC SCHOOLS

(Affiliated To The Delhi Public School Society, New Delhi)

### UTTAR PRADESH

1. DPS Agra
2. DPS Aligarh
3. DPS Prayagraj
4. DPS Azaad Nagar Kanpur
5. DPS Badaun
6. DPS Bareilly
7. DPS Barra Kanpur South
8. DPS Bijnor
9. DPS Civil Lines, Aligarh
10. DPS Dadri
11. DPS Deoband
12. DPS Etah
13. DPS Etawah
14. DPS Firozabad
15. DPS Gomti Nagar Ext., Lucknow
16. DPS Gorakhpur
17. DPS Hapur
18. DPS Shaheedpath H.U., Lucknow
19. DPS Hathras
20. DPS Lucknow-Indira Nagar
21. DPS Indirapuram
22. DPS Jankipuram
23. DPS Jhansi
24. DPS Kanpur - Kalyanpur
25. DPS Kashi
26. DPS Lucknow - Eldeco
27. DPS Mathura
28. DPS Mathura Refinery
29. DPS Modinagar
30. DPS Meerut
31. DPS Pilibhit
32. DPS Rajnagar

33. DPS Rajnagar Ext.

- Ghaziabad
34. DPS Saharanpur
35. DPS Siddhartha V., Ghaziabad
36. DPS Shikohabad
37. DPS S-132, E., G. Buddha Nagar
38. DPS Sitapur
39. DPS Tajcity
40. DPS Unnao
41. DPS Varanasi

### WEST BENGAL

1. DPS Farakka
2. DPS Dooars Ethelbari
3. DPS Fulbari Jalpaiguri (Commencing 2018)
4. DPS Howrah (Domjur)
5. DPS Asansol
6. DPS Barasat, Kolkata
7. DPS Durgapur
8. DPS Joka, Kolkata
9. DPS Kolkata - Megacity
10. DPS Kolkata - Newtown
11. DPS Kolkata - Ruby Park
12. DPS Rampurhat
13. DPS Siliguri

### ABROAD CBSE SCHOOLS

1. Fahaheel Al-Watanieh Indian Private School, Kuwait
2. DPS Bpkhs, Dharan Nepal
3. DPS Modern Indian School, Doha
4. Darussalam International DPS, Riyadh
5. Al- Falah International School DPS, Jeddah
6. DPS Ajman





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